

BOARD OF COUNTY COMMISSIONERS

REGULAR MEETING

SCHOOL BOARD ADMINISTRATIVE COMPLEX

372 WEST DUVAL STREET

July 02, 2026 at 09:30 A.M.

AGENDA

Opportunity for public comment shall be in accordance with Rule 4.704. Each person who wishes to address the Commission regarding the Consent Agenda or any Discussion and Action Agenda Item shall complete one comment card for each item and submit the card or cards to County staff in the front of the meeting room. Cards shall be submitted before the meeting is called to order.

Rules of decorum and rules for public participation are attached to the agenda handouts.

Invocation (Commissioner Tim Murphy)

Pledge to U.S. Flag

Additions or Deletions

Approval of Agenda

Proclamation and Presentation

Tim Murphy, District 5

- (1) Proclamation 2026P-24 - Honoring the Lake City 6U A All-Star Youth Baseball as 2026 State Champions (p.1)

Presentation of the Board Not Requiring Board Vote or Action

- (1) Update from the Florida Association of Counties Conference (p.3)

Public Hearings

- (1) Public Hearing on Notice of Intent to Use Uniform Method of Collecting Non-Ad Valorem Assessments (p.4)

Approval of Consent Agenda

Adoption of Consent Agenda

Discussion and Action Items

Kevin Kirby, Assistant County Manager

- (1) Honorary Road Designation on Myrtis Road for Mary Mary Moultrie - District 4 (p.14)

Discussion and Action Items (Continued...)

Kevin Kirby, Assistant County Manager

(2) P26-04-L Gateway RC Track Lighting - \$32,800.00 (p.16)

David Kraus, County Manager

(3) RFP 2026-K Dental and Vision Services (p.72)

(4) Code Enforcement/Special Assessment inspector (p.73)

(5) Representation on North Florida Water Utility Authority Board (p.77)

(6) Planning and Zoning Board/ Board of Adjustment Vacancy (p.95)

(7) Emergency Medical Services (p.109)

(8) EMS Funding for Ballot Question (p.113)

(9) Request for Special Meeting (p.115)

Open Public Comments to the Board – 3 Minute Limit

Staff Comments

Updates from the County Manager

Commissioner Comments

Adjournment



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. The first meeting of every month is at 9:30AM while the second meeting of every month takes place at 5:30PM. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 6/25/2026 Meeting Date: 7/2/2026

Department: BCC Administration

1. Nature and purpose of agenda item:

Proclamation 2026P-24 - Honoring the Lake City 6U A All-Star Youth Baseball as 2026 State Champions

2. Recommended Motion/Action:

Approve

3. Fiscal impact on current budget.

This item has no effect on the current budget.

PROCLAMATION NO. 2026P-24

**A PROCLAMATION OF THE BOARD OF COUNTY COMMISSIONERS OF
COLUMBIA COUNTY, FLORIDA, HONORING THE
LAKE CITY 6U A ALL-STAR YOUTH BASEBALL TEAM AS
2026 STATE CHAMPIONS**

WHEREAS, the Lake City 6U A All-Star Team has proven itself an elite on the field, with a record of 20 wins against only one loss, and winning the district tournament matchup and the 2026 Florida 6U State Championship;

WHEREAS, each player for the Lake City 6U A All-Star Team has not only exhibited a high degree of athleticism and skill, but has always competed with heart, hustle, dedication and teamwork while on and off the field;

WHEREAS, the accomplishments of the Lake City 6U A All Star Team serve to instill a rightful sense of pride in each player, coach, parent, fan, and across our Columbia County community; and

WHEREAS, the Columbia County Board of County Commissioners recognizes the important and unique contribution of each member of the 2026 Lake City 6U A All Star Team as they as they continue their competition in pursuit of the Florida Regional Tournament winners as outstanding athletes and role models for future generations of champions to follow them.

NOW, THEREFORE, BE IT PROCLAIMED that the Columbia County Board of County Commissioners recognizes and honors the accomplishments of each player for the 2026 Lake City 6U A All-Start Team:

**Caden Bowers
Lane Crews
Kase Dicks
Remy Gonzalez**

**Gauge Graham
Cot Hempstead
Channing Keen
Deeks Lord**

**Ridge Parrish
Ledger Swann
Chase Thomas
Jensen Windham**

BE IT FURTHER PROCLAIMED that the Board honors and recognizes each of the coaches of these champion athletes who have devoted themselves to help their players excel on and off the field.

**Jamie Crews
Kyle Dicks**

**Andy Gonzalez
Chad Hampstead**

**Blake Swann
Austin Thomas**

Duly Adopted this 2nd day of July, 2026

ATTEST:

**COLUMBIA COUNTY BOARD
COUNTY COMMISSIONERS**

James M. Swisher, Clerk of Court

BY: _____
Tim Murphy, Chairman



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Today's Date: 6/24/2026 Meeting Date: 7/2/2026

Department: BCC Administration

1. Nature and purpose of agenda item:

The Florida Association of Counties held the annual conference from June 23 to June 26, 2026. No information is available at the time of the publication of this Agenda.

2. Recommended Motion/Action:

None

3. Fiscal impact on current budget.

This item has no effect on the current budget.



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

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Today's Date: 4/22/2026 Meeting Date: 7/2/2026

Department: BCC Administration

1. Nature and purpose of agenda item:

Notice of Intent to Use Uniform Method of Collecting Non-Ad Valorem Assessments

2. Recommended Motion/Action:

Approve Notice of Intent to Use Uniform Method of Collecting Non-Ad Valorem Assessments

3. Fiscal impact on current budget.

This item has no effect on the current budget.

TALLAHASSEE
1500 Mahan Drive
Suite 200
Tallahassee, Florida 32308
(850) 224-4070 Tel
(850) 224-4073 Fax

**Nabors
Giblin &
Nickerson** P.A.
ATTORNEYS AT LAW

TAMPA
2502 Rocky Point Drive
Suite 1060
Tampa, Florida 33607
(813) 281-2222 Tel
(813) 281-0129 Fax

PLANTATION
8201 Peters Road
Suite 1000
Plantation, Florida 33324
(954) 315-0268 Tel

April 21, 2026

Via Electronic Mail

David Kraus
Columbia County Manager
P. O. Box 1529
Lake City, Florida 32056

Re: Notice of Intent Documents Required by Section 197.3632, Florida Statutes

Dear David:

In anticipation that Columbia County (the "County") may consider the implementation of special assessment programs to fund county services, facilities and programs, including but not limited to, fire protection, emergency medical services (pursuant to Section 125.271, Florida Statutes), roadways and sidewalks, solid waste collection and disposal, street lighting, utilities, and stormwater within the unincorporated and incorporated areas of the County next year, we have prepared the following enclosed documents related to the use of the tax bill collection method. It is recommended that the County annually adopt a notice of intent resolution to preserve its ability to use the tax bill collection method for any potential new programs in the following year.

1. A form of resolution concerning the potential use of the uniform method to collect non-ad valorem assessments which requires two exhibits; and
2. A form of published notice of intent for the potential non-ad valorem assessment program that must be published in a newspaper of general circulation once a week for four consecutive weeks immediately before the hearing in order to use the uniform method of collection.

Section 197.3632, Florida Statutes, requires that the County hold a public hearing and adopt a resolution of intent to use the uniform method of collection for any assessment program in the calendar year prior to any such collection. The resolution, which does not obligate the County to use the method or impose a special assessment, must be adopted prior to January 1 and sent to the Columbia County Tax Collector, the Columbia County Property Appraiser and the Florida Department of Revenue by January 10. If the County Property Appraiser and the County Tax Collector agree, adoption of the resolution can occur prior to March 1st. However,

we strongly recommend that the County adopt the resolution prior to January 1st, as the consent of the County Property Appraiser and the County Tax Collector is not required when the adoption occurs prior to January 1.

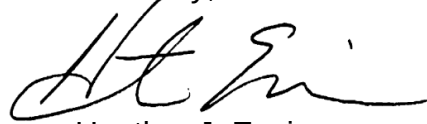
Section 197.3632 also requires that **notice of the public hearing to adopt the resolution of intent be published in a newspaper of general circulation once a week for the four consecutive weeks immediately before the date of the hearing.** Please note that we have assumed a public hearing date for the resolution of intent adoption at 9:30 a.m. on July 2, 2026. Should the County decide to change the date of the public hearing, the publication dates for the notice should also be changed to conform with the aforementioned requirement.

Attached as Appendix A is a form of resolution we have prepared for the County which specifically references the potential special assessment programs and reserves to the County the ability to impose assessments throughout the unincorporated and incorporated areas of the County. Attached as Appendix B is a form of published notice.

This package only assists the County in meeting statutory notice requirements necessary to preserve this collection approach. To reiterate, this resolution is non-binding and the County may reduce the areas covered by any future assessments or decide not to go forward with the assessment programs at a later date. By adopting the attached resolution, the County is simply reserving the right to use the tax bill collection method beginning in November of 2027.

If you have any questions regarding these documents, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'H. Encinosa', written in a cursive style.

Heather J. Encinosa

Enc.

cc: Lisa Roberts (w/enc.)

Appendix A

FORM OF RESOLUTION

RESOLUTION NO. 2026R-17

A RESOLUTION OF COLUMBIA COUNTY, FLORIDA ELECTING TO USE THE UNIFORM METHOD OF COLLECTING NON-AD VALOREM SPECIAL ASSESSMENTS AND TAX ASSESSMENTS PURSUANT TO SECTION 125.271, FLORIDA STATUTES, LEVIED WITHIN THE UNINCORPORATED AND INCORPORATED AREAS OF COLUMBIA COUNTY, FLORIDA; STATING A NEED FOR SUCH LEVY; PROVIDING FOR THE MAILING OF THIS RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Columbia County, Florida (the "County") is contemplating the imposition of special assessments to fund the provision of county services, facilities and programs, including but not limited to, fire protection, roadways and sidewalks, solid waste collection and disposal, street lighting, utilities, and stormwater; and

WHEREAS, the County is contemplating the imposition of a tax assessment pursuant to Section 125.271, Florida Statutes, to fund the provision of emergency medical services, facilities, and programs; and

WHEREAS, the County intends to use the uniform method for collecting these non-ad valorem special assessments for the cost of providing these services, facilities and programs within the unincorporated and incorporated areas of the County as authorized by section 197.3632, Florida Statutes, as amended, because this method will allow such special assessments to be collected annually commencing in November 2027, in the same manner as provided for ad valorem taxes; and

WHEREAS, the County held a duly advertised public hearing prior to the adoption of this Resolution, proof of publication of such hearing being attached hereto as Exhibit A.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Columbia County, Florida, as follows:

1. Commencing with the Fiscal Year beginning on October 1, 2027, and with the tax statement mailed for such Fiscal Year and continuing until discontinued by the County, the County intends to use the uniform method of collecting non-ad valorem assessments authorized in section 197.3632, Florida Statutes, as amended, for collecting non-ad valorem assessments to fund the cost of providing county services, facilities and programs, including but not limited to, fire protection, roadways and sidewalks, solid waste collection and disposal, street lighting, utilities, stormwater, and emergency medical services (pursuant to Section 125.271, Florida Statutes). Such non-ad valorem assessments shall be levied within the unincorporated area of the County

and all incorporated areas of the Town of Fort White and City of Lake City. A legal description of such area subject to the assessments is attached hereto as Exhibit B and incorporated by reference.

2. The County hereby determines that the levy of the non-ad valorem assessments is needed to fund the cost of providing county services, facilities and programs, including but not limited to, fire protection, roadways and sidewalks, solid waste collection and disposal, street lighting, utilities, stormwater, and emergency medical services (pursuant to Section 125.271, Florida Statutes) throughout the unincorporated area of the County and the incorporated areas of Fort White and Lake City.

3. Upon adoption, the County Clerk is hereby directed to send a copy of this Resolution by United States mail to the Florida Department of Revenue, the Columbia County Tax Collector, and the Columbia County Property Appraiser by January 10, 2027.

4. This Resolution shall be effective upon adoption.

DULY ADOPTED this _____ day of July, 2026.

Columbia County, Florida

Commission Chair

(SEAL)

Attest:

Clerk

EXHIBIT A

PROOF OF PUBLICATION

[INSERT PROOF OF PUBLICATION]

EXHIBIT B

LEGAL DESCRIPTION

All properties lying within Columbia County as more particularly described in Section 7.12, Florida Statutes, as follows: Beginning at the mouth of the Ichetucknee River where it enters the Santa Fe River; thence up the thread of the said Ichetucknee River to Ichetucknee Spring; thence north on the range line dividing ranges fifteen and sixteen east to the section line dividing sections one and twelve and sections two and eleven, township six south, range fifteen east; thence west on said section line to the southwest corner of section two, township six south, range fifteen east; thence north on the section line dividing sections two and three, township six south, range fifteen east, across townships six, five, four, three, and two south, to the thread of the Suwannee River; thence northeast up the thread of said river to the Georgia line; thence along said line to the range line dividing ranges eighteen and nineteen east; thence south on said range line to Olustee Creek; thence southerly down the thread of said creek to the Santa Fe River; thence southwesterly and northwesterly down the thread of said river to its southernmost intersection with the east line of section two, township seven south, range seventeen east; thence south along the east line of said section two to the northeast corner of section eleven, township seven south, range seventeen east; thence south along the east line of said section eleven to the northeast corner of government lot four in said section eleven; thence west along the north line of said government lot four to its northwest corner; thence south along the west line of said government lot four to its southwest corner; thence west along the north line of section fourteen, township seven south, range seventeen east to the northwest corner of said section fourteen; thence south along the west line of said section fourteen to its southwest corner; thence east along the south line of said section fourteen to the thread of the Santa Fe River; thence south and west along the thread of the Santa Fe River to the point of beginning.

Appendix B

FORM OF PUBLISHED NOTICE

**NOTICE OF INTENT TO USE UNIFORM METHOD OF COLLECTING
NON-AD VALOREM ASSESSMENTS**

Columbia County, Florida (the "County") hereby provides notice, pursuant to section 197.3632, Florida Statutes, of its intent to use the uniform method of collecting non-ad valorem special assessments throughout the unincorporated area of the County and the incorporated areas of Fort White and Lake City for the cost of providing county services, facilities and programs, including but not limited to, fire protection, roadways and sidewalks, solid waste collection and disposal, street lighting, utilities, stormwater, and emergency medical services (pursuant to Section 125.271, Florida Statutes) commencing with the Fiscal Year beginning on October 1, 2027 and continuing until discontinued by the County. The County will consider the adoption of a resolution electing to use the uniform method of collecting such assessments authorized by section 197.3632, Florida Statutes, at a public hearing to be held at 9:30 a.m. on July 2, 2026, in the School Board Administration Complex Auditorium, 372 West Duval Street, Lake City, Florida. Such resolution will state the need for the levy and will contain a legal description of the boundaries of the real property subject to the levy. Copies of the proposed form of resolution, which contains the legal description of the real property subject to the levy, are on file at the Office of the County Manager in the Columbia County Courthouse located at 135 N.E. Hernando Avenue, Lake City, Florida between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday

In the event any person decides to appeal any decision by the County with respect to any matter relating to the consideration of the resolution at the above-referenced public hearing, a record of the proceeding may be needed and in such an event, such person may need to ensure that a verbatim record of the public hearing is made, which record includes the testimony and evidence on which the appeal is to be based. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in this proceeding should contact the County at (386) 758-1005 or Telecommunications Device for the Deaf at (386) 758-2139, at least two (2) business days prior to the date of the hearing.

DATED this ____ day of _____, 2026.

By Order of:

COLUMBIA COUNTY, FLORIDA

Publish in a newspaper of general circulation during the weeks of:

June 4 – 10, 2026

June 11 – 17, 2026

June 18 - 24, 2026

June 25 – July 1, 2026



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

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Today's Date: 6/23/2026 Meeting Date: 7/2/2026

Department: Commissioner District 4

1. Nature and purpose of agenda item:

Item would designate a section of Myrtis Road in honor of Mary Mary Moultrie on her 97th birthday. Ms. Moultrie worked for Ms. Myrtis.

2. Recommended Motion/Action:

Approve honorary road designation on Myrtis Road for Mary Mary Moultrie

3. Fiscal impact on current budget.

This item has no effect on the current budget.

From: Joseph Crackel <jcrackel@columbiacountyfla.com>
Sent: Wednesday, June 17, 2026 9:33 AM
To: Lisa Roberts <lroberts@columbiacountyfla.com>
Subject: Re: Fw: Sign

Commemorating a Road with a Second Name

If you want to give a road a "second name" — for example, to honor someone or mark a specific section — you have two main options: **an honorary designation** or an **official renaming**.

1. Honorary Designation (Second Name Sign)

This is the most common and least disruptive way to add a second name to a road.

- **What it is:** A supplemental sign (often brown or blue) placed alongside the existing street name sign, usually above it [legalclarity.org](https://www.legalclarity.org).
- **Effect:** The official legal name of the road stays the same; addresses and mailings are unchanged [legalclarity.org](https://www.legalclarity.org).

Joseph Crackel
Columbia County Traffic Operations
Traffic Operations Supervisor
IMSA Traffic Signal III
(386) 984-5940



From: Lisa Roberts <lroberts@columbiacountyfla.com>
Sent: Wednesday, June 17, 2026 9:08 AM
To: Joseph Crackel <jcrackel@columbiacountyfla.com>; Charyl Bradley <cbradley@columbiacountyfla.com>; Chad Williams <cwilliams@columbiacountyfla.com>
Cc: avonhambrick@gmail.com <avonhambrick@gmail.com>
Subject: Fw: Fw: Sign

Good morning all,

Can someone follow-up with whether or not the below sign request can be erected on Myrtis Road? The last email I received was from Mr. Crackel who referred the question to Chad of erecting a separate sign.

Thank you,
Lisa
Lisa K.B. Roberts
Management Services Director
Columbia County Board of County Commissioners
(386) 758-1006



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Today's Date: 6/25/2026 Meeting Date: 7/2/2026

Department: Purchasing

1. Nature and purpose of agenda item:

Columbia County Board of County Commissioners is seeking proposals to furnish and install a complete LED Lighting System for the erected 150' x 250' Gateway RC Track and Building located at 1516 NW Bascom Norris Dr., Lake City, FL 32055

2. Recommended Motion/Action:

Staff is recommending awarding the lowest local bidder Graham and Sons Electric, Inc. for the proposed amount \$32,800.00 and approve the Construction Agreement

3. Fiscal impact on current budget.

This item is currently budgeted. The account number to be charged is 302-7240-572.60-63

District No. 1 – Kevin Parnell
District No. 2 – Rocky Ford
District No. 3 – Robby Hollingsworth
District No. 4 – Everett Phillips
District No. 5 – Tim Murphy



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

M E M O R A N D U M

DATE: June 25, 2026

TO: Board of County Commissioners

FROM: Erica Jones, Purchasing Officer

RE: Agenda item for July 2, 2026
P26-04-L Gateway RC Track Lighting

On June 18, 2026 four (4) submittals were received in response to P26-04-L. The submittal was determined to be qualified meeting all of the required specifications. Under 304.6.3(c) of the Columbia County Purchasing Policies and Procedures, we are permitted to give preference when the lowest bid submitted is an individual/firm/entity that is not a local business if a local business' proposal amount does not exceed the 5% threshold. (Bid Tabulation and Agreement attached)

Staff is recommending the Board to award P26-04-L to the lowest local responsive and responsible bidder **Graham & Sons Electric Inc.** and to approve the Construction Agreement.

BOARD MEETS FIRST THURSDAY AT 9:30 A.M. AND THIRD THURSDAY AT 5:30 P.M.

BID TABULATION

Columbia County Board of County Commissioners

Date: June 18, 2026

Project Bid No: P26-04-L

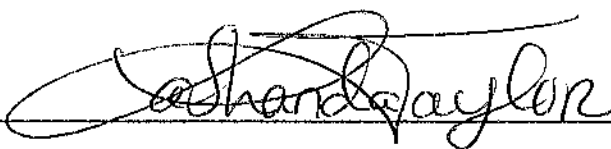
Addendums Issued: 1

Company Name

Bid Amount

- | | |
|---------------------------------|---------------------|
| 1. <u>TPG Lighting</u> | \$ <u>43,572.21</u> |
| 2. <u>Graham and Sons Elec.</u> | \$ <u>32,800.00</u> |
| 3. <u>Gamble and Associates</u> | \$ <u>32,750.00</u> |
| 4. <u>Security Safe</u> | \$ <u>39,850.00</u> |
| 5. _____ | \$ _____ |
| 6. _____ | \$ _____ |
| 7. _____ | \$ _____ |
| 8. _____ | \$ _____ |

Witnessed by _____



PROPOSED COST

TOTAL LUMP SUM AMOUNT

\$ 43,572.21

Total Lump Sum Amount (written)

\$ forty three thousand, five hundred and seventy-two dollars and twenty one cents

I certify that this proposal meets or exceeds the County's specifications and that the undersigned proposer declares that I have carefully examined the specifications, terms, and conditions of this proposal, and I am thoroughly familiar with its provisions. The undersigned proposer further declares that he/she has not divulged, discussed, or compared his/her proposal with any other proposer and has not colluded with any other proposers or parties to a proposal whatsoever for any fraudulent purpose.

Company/Firm: TPG Lighting Date: 6/16/26

Address: 4150 Freshwater Ct, Sanford FL 32771

Phone No.: 470-747-0496

Email: sid@tpglighting.com

Signature: [Signature]

Print Name/Title: Sales Manager

PROPOSED COST

TOTAL LUMP SUM AMOUNT

\$ 32,800.00

Total Lump Sum Amount (written)

\$ Thirty-two Thousand Eight Hundred Dollars ^{xx/100}

I certify that this proposal meets or exceeds the County's specifications and that the undersigned proposer declares that I have carefully examined the specifications, terms, and conditions of this proposal, and I am thoroughly familiar with its provisions. The undersigned proposer further declares that he/she has not divulged, discussed, or compared his/her proposal with any other proposer and has not colluded with any other proposers or parties to a proposal whatsoever for any fraudulent purpose.

Company/Firm: Graham and Sons Electric Inc Date: 5-28-26

Address: 723 810 Sisters Welcome Rd Lake City, FL 32025

Phone No.: 386-752-6082

Email: Blake@grahamandsonselectric.com / Office@grahamandsonselectric.com

Signature: [Signature]

Print Name/Title: Blake Graham President

PROPOSED COST

TOTAL LUMP SUM AMOUNT

\$ 32,750.00

Total Lump Sum Amount (written)

\$ Thirty Two Thousand Seven Hundred and Fifty Dollars and Zero Cents

I certify that this proposal meets or exceeds the County's specifications and that the undersigned proposer declares that I have carefully examined the specifications, terms, and conditions of this proposal, and I am thoroughly familiar with its provisions. The undersigned proposer further declares that he/she has not divulged, discussed, or compared his/her proposal with any other proposer and has not colluded with any other proposers or parties to a proposal whatsoever for any fraudulent purpose.

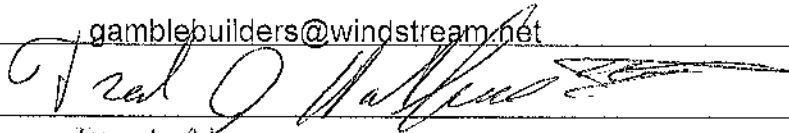
Company/Firm: Gamble & Associates Construction, Inc

Date: 6-15-2026

Address: 8588 US Hwy 90, Live Oak, FL 32060

Phone No.: 386-364-1234

Email: gamblebuilders@windstream.net

Signature: 

Type text here

Print Name/Title: Fred J Hatfield, III, President

PROPOSED COST

TOTAL LUMP SUM AMOUNT

\$ 39850

Total Lump Sum Amount (written)

\$ 39850THIRTY NINE THOUSAND EIGHT HUNDRED FIFTY DOLLARS

I certify that this proposal meets or exceeds the County's specifications and that the undersigned proposer declares that I have carefully examined the specifications, terms, and conditions of this proposal, and I am thoroughly familiar with its provisions. The undersigned proposer further declares that he/she has not divulged, discussed, or compared his/her proposal with any other proposer and has not colluded with any other proposers or parties to a proposal whatsoever for any fraudulent purpose.

Company/Firm: SECURITY SAFE Date: 6-18-20Address: 7585 216TH ST OBRIEN FL 32071Phone No.: 386-935-2832Email: JOSEPH @ SECURITY SAFE .COMSignature: Print Name/Title: MARK BOZEMAN GENERAL MANAGER

CONSTRUCTION AGREEMENT

COLUMBIA COUNTY, a political subdivision of the State of Florida, by and through its Board of County Commissioners, situated at 135 NE Hernando Avenue, Suite 203, Lake City, Florida 32056- 1529 (the "County"), hereby enters into this Construction Agreement on this 2nd day of July, 2026 with Graham & Sons Electric, Inc. (the "Contractor") of 723 SW Sisters Welcome Rd Lake City, FL 32025 (address) a contractor licensed to perform all work in the State of Florida in connection with the County's Project No. P26-04-L (the "Project"), as said work is set forth in the Plans and Specifications and other Contract Documents hereafter specified (the "Work"). The designee for the Project and the Work, as referenced in this Agreement, shall be

Jonathan Mick

The County and the Contractor, for the consideration herein set forth, agree as follows:

Section 1. Contract Documents

The Contract Documents consist of this Agreement, the Exhibits described in Section 4 hereof, the Legal Advertisement, the Instructions to Bidders, the Proposal and any duly executed and issued addenda, Change Orders, Work Directive Changes, Field Orders, Work Authorizations and amendments relating thereto. All of the foregoing Contract Documents are incorporated by reference and made a part of this Agreement (all of said documents including the Agreement sometimes being referred to herein as the "Contract Documents" and sometimes as the "Agreement"). A copy of the Contract Documents shall be maintained by Contractor at the Project site at all times during the performance of the Work.

Section 2. Scope of Work

The Contractor agrees to furnish and pay for all management, supervision, financing, labor, materials, tools, fuel, supplies, utilities, equipment and services of every kind and type necessary to diligently, timely, and fully perform and complete in a good and workmanlike manner the Work required by this Agreement.

Section 3. Contract Amount

In consideration of the faithful performance by the Contractor of the covenants in this Agreement to the full satisfaction and acceptance of the County, the County agrees to pay, or cause to be paid, to Contractor the following amount (herein "Contract Amount"), in accordance with the terms of this Agreement: \$ 32,800.00 (thirty two thousand eight hundred dollars).

[INSERT SCHEDULE OF UNIT PRICES AS APPLICABLE]

Section 4. Exhibits Incorporated

The following documents are expressly agreed to be incorporated by reference and made a part of this Agreement:

- A. Legal Advertisement
- B. Invitation to Bid
- C. Bid Proposal with required forms
- D. Performance Bond
- E. Public Payment Bond
- F. Insurance Requirements, including certificates of insurance
- G. Form of Release and Affidavit
- H. Change Order Form
- I. Notice of Award
- J. Notice to Proceed Form
- K. Application for Payment Form
- L. Special Conditions, if any
- M. Project Plans**
- N. _____
- O. _____
- P. _____

Section 5. Bonds

A. The Contractor shall provide Performance and Payment Bonds, in the form prescribed in the Exhibits to the Agreement, in the amount of 100% of the Contract Amount, the costs of which are to be paid by Contractor. The Performance and Payment Bonds shall be underwritten by a surety authorized to do business in the State of Florida and otherwise acceptable to the County; provided, however, the surety shall be rated as "A-" or better as to general policy holders rating and Class V or higher rating as to financial size category and the amount required shall not exceed 5% of the reported policy holder's surplus, all as reported in the most current Best Key Rating Guide, published by A.M. Best Company, Inc. of 75 Fulton Street, New York, New York 10038.

B. If the surety for any bond furnished by Contractor is declared bankrupt, becomes insolvent, its right to do business is terminated in the State of Florida, or it ceases to meet the requirements imposed by the Contract Documents, the Contractor shall, within five (5) calendar days thereafter, substitute another bond and surety, both of which shall be subject to the County's approval.

Section 6. Contract Time and Liquidated Damages

A. Time is of the essence in the performance of the Work under this Agreement. The "Commencement Date" shall be established in the Notice to Proceed to be issued by the County. The Contractor shall commence the Work within five (5) calendar days from the Commencement Date. No Work shall be performed at the Project site prior to the Commencement Date. Any Work performed by the Contractor prior to the Commencement Date shall be at the sole risk of the Contractor. The Work shall be substantially completed within 30 calendar days from the date materials are received on site. The date of substantial completion of the Work (or designated portions thereof) is the date certified by the County when construction is sufficiently complete, in

accordance with the Contract Documents, so the County can occupy or utilize the Work (or designated portions thereof) for the use for which it is intended. The Work shall be fully completed and ready for final acceptance by the County within 30 calendar days from the Commencement Date (herein "Contract Time").

B. The County and the Contractor recognize that, since time is of the essence for this Agreement, the County will suffer financial loss if the Work is not substantially completed within the time specified above, as said time may be adjusted as provided for herein. Should the Contractor fail to substantially complete the Work within the time period noted above, the County shall be entitled to assess, as liquidated damages, but not as a penalty, \$250.00 for each calendar day thereafter until substantial completion is achieved. The Project shall be deemed to be substantially completed on the date the County issues a Substantial Completion Certificate pursuant to the terms hereof. The Contractor hereby expressly waives and relinquishes any right which it may have to seek to characterize the above noted liquidated damages as a penalty, which the parties agree represents a fair and reasonable estimate of the County's actual damages at the time of contracting if the Contractor fails to substantially complete the Work in a timely manner.

C. When any period of time is referenced by days herein, it shall be computed to exclude the first day and include the last day of such period. If the last day of any such period falls on a Saturday or Sunday or on a day made a legal holiday by the law of the applicable jurisdiction, such day shall be omitted from the computation, and the last day shall become the next succeeding day which is not a Saturday, Sunday or legal holiday.

D. Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Section 7. Intent of Contract Documents and Contractor Representations

A. It is the intent of the Contract Documents to describe a functionally complete project (or portion thereof) to be constructed in accordance with the Contract Documents. Any work, materials or equipment that may reasonably be inferred from the Contract Documents as being required to produce the intended result shall be supplied whether or not specifically called for. When words which have a well-known technical or trade meaning are used to describe work, materials or equipment, such words shall be interpreted in accordance with that meaning. Reference to standard specifications, manuals or codes of any technical society, organization or association or to the laws or regulations of any governmental authority having jurisdiction over the Project, whether such reference be specific or by implication, shall mean the latest standard specification, manual, code, law or regulation in effect at the time the Work is performed, except as may be otherwise specifically stated herein.

B. If before or during the performance of the Work, Contractor discovers a conflict, error or discrepancy in the Contract Documents, Contractor immediately shall report same to the County in writing and before proceeding with the Work affected thereby shall obtain a written interpretation

or clarification from the County. Contractor shall take field measurements and verify field conditions and shall carefully compare such field measurements and conditions and other information known to Contractor with the Contract Documents before commencing any portion of the Work.

C. Drawings are intended to show general arrangements, design and extent of Work and are not intended to serve as shop drawings. Specifications are separated into divisions for convenience of reference only and shall not be interpreted as establishing divisions for the Work, trades, subcontracts, or extent of any part of the Work. In the event of a discrepancy between or among the drawings, specifications or other Contract Document provisions, Contractor shall be required to comply with the provision which is the more restrictive or stringent requirement upon the Contractor, as determined by the County.

D. In order to induce Owner to enter into this Agreement Contractor makes the following representations:

- D.1 Contractor has examined and carefully studied the Contract Documents (including those listed in Section 4) and the other related data identified in the Project Documents including “technical data.”
- D.2 Contractor has visited the site and become familiar with and is satisfied as to the general, local, and site conditions that may affect cost, progress, performance or furnishing of the Work.
- D.3 Contractor is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, performance and furnishing of the Work.
- D.4 Contractor has carefully studied all reports of explorations and tests of subsurface conditions at or contiguous to site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the site. Contractor acknowledges that Owner and County do not assume responsibility for the accuracy or completeness of information and data shown or indicated in the Contract Documents with respect to Underground Facilities at or contiguous to the site. Contractor has obtained and carefully studied (or assumes responsibility for having done so) all such additional supplementary examinations, investigations, explorations, tests, studies, and data concerning conditions (surface, subsurface, and Underground Facilities) at or contiguous to the site or otherwise which may affect cost, progress, performance, or furnishing of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor and safety precautions, and programs incident thereto. Contractor does not consider that any additional examinations, investigations, explorations, tests, studies, or data are necessary for the performance and furnishing of the Work at the Contract

Price, within the Contract Times and in accordance with the other terms and conditions of the Contract Documents.

- D.5 Contractor is aware of the general nature of work to be performed by Owner and others at the site that relates to the Work as indicated in the Contract Documents.
- D.6 Contractor has correlated the information known to Contractor, information and observation obtained from visits to the site, reports, and drawings identified in the Contract Documents and all additional examinations, investigations, explorations, tests, studies, and data with the Contract Documents.
- D.7 Contractor has given the County written notice of all conflicts, errors, ambiguities or discrepancies that Contractor has discovered in the Contract Documents and the written resolution thereof by the County is acceptable to Contractor, and the Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

Section 8. Investigation and Utilities

A. Contractor shall have the sole responsibility of satisfying itself concerning the nature and location of the Work and the general and local conditions, and particularly, but without limitation, with respect to the following: those affecting transportation, access, disposal, handling and storage of materials; availability and quality of labor; water and electric power; availability and condition of roads; work area; living facilities; climatic conditions and seasons; physical conditions at the work-site and the project area as a whole; topography and ground surface conditions; nature and quantity of the surface materials to be encountered; subsurface conditions; equipment and facilities needed preliminary to and during performance of the Work; and all other costs associated with such performance. The failure of Contractor to acquaint itself with any applicable conditions shall not relieve Contractor from any of its responsibilities to perform under the Contract Documents, nor shall it be considered the basis for any claim for additional time or compensation.

B. Contractor shall locate all existing roadways, railways, drainage facilities and utility services above, upon, or under the Project site, said roadways, railways, drainage facilities and utilities being referred to in this Sub-Section 8.B. as the "Utilities". Contractor shall contact the owners of all Utilities to determine the necessity for relocating or temporarily interrupting any Utilities during the construction of the Project. Contractor shall schedule and coordinate its Work around any such relocation or temporary service interruption. Contractor shall be responsible for properly shoring, supporting and protecting all Utilities at all times during the course of the Work.

Section 9. Schedule

- A. The Contractor, within ten (10) calendar days after receipt of a Notice of Award, shall

prepare and submit to the County, for their review and approval, a progress schedule for the Project (herein "Progress Schedule"). The Progress Schedule shall relate to all Work required by the Contract Documents and shall: show the various activities of work in sufficient detail to demonstrate a reasonable and workable plan to complete the Project within the Contract Time; show the order and interdependence of activities and the sequence for accomplishing the Work and describe all activities in sufficient detail so that the County can readily identify the work and measure the progress on of each activity; show each activity with a beginning work date, a duration, and a monetary value; include activities for procurement fabrication, and delivery of materials, plant, and equipment, and review time for shop drawings and submittals; include milestone activities when milestones are required by the Contract Documents; and in a Project with more than one phase, adequately identify each phase and its completion date, and not allow activities to span more than one phase. The Contractor shall also submit a working plan with the Progress Schedule, consisting of a concise written description of the construction plan.

B. The County will return inadequate schedules to the Contractor for corrections and Contractor shall resubmit a corrected schedule within five (5) calendar days from the date of the County's return transmittal. The County will use the accepted Project Schedule as the baseline against which to measure the progress. However, by acceptance of the Project Schedule, the County does not endorse or otherwise certify the validity or accuracy of the activity durations or sequencing of activities.

C. The Progress Schedule shall be updated by the Contractor if there is a significant change in the planned order or duration of an activity or upon the request of the County, which shall not be requested more than [INSERT TIMES] a month. All updates to the Progress Schedule shall be subject to the County's review and approval. The County's review and approval of submitted the Progress Schedule and any required or requested updates shall be a condition precedent to the County's obligation to pay the Contractor.

Section 10. Progress Payments

A. Prior to submitting its first Application for Payment, Contractor shall submit to the County, for their review and approval, a schedule of values based upon the Contract Price, listing the major elements of the Work and the dollar value for each element. After its approval by the County, this schedule of values shall be used as the basis for the Contractor's monthly Applications for Payment. This schedule shall be updated and submitted each month to the County along with a completed and notarized copy of the Application for Payment form.

B. Prior to submitting its first Application for Payment, Contractor shall submit to the County a complete list of all its proposed subcontractors and materialmen. The first Application for Payment shall be submitted no earlier than thirty (30) days after the Commencement Date.

C. If payment is requested on the basis of materials and equipment not incorporated into the Project, but delivered and suitably stored at the site or at another location agreed to by the County in writing, the Application for Payment shall also be accompanied by a bill of sale, invoice or other

documentation warranting that the County has received the materials and equipment free and clear of all liens, charges, security interests and encumbrances, together with evidence that the materials and equipment are covered by appropriate property insurance and other arrangements to protect the County's interest therein, all of which shall be subject to the County's satisfaction.

D. Contractor shall submit its monthly Application for Payment to the County on or before the 25th day of each month for work performed during the previous month. Invoices received after the 25th day of each month shall be considered for payment as part of the next month's application. Within ten (10) calendar days after receipt of each Application for Payment, the County shall either:

- D.1 indicate his approval of the requested payment;
- D.2 indicate his approval of only a portion of the requested payment, stating in writing his reasons therefore; or
- D.3 return the Application for Payment to the Contractor indicating, in writing, the reason for refusing to approve payment.

In the event of a total denial and return of the Application for Payment by the County, the Contractor may make the necessary corrections and resubmit the Application for Payment. The County shall, within thirty (30) calendar days after County approval of an Application for Payment, pay the Contractor the amounts so approved. Provided, however, in no event shall the County be obligated to pay any amount greater than that portion of the Application for Payment approved by the County.

E. The County shall retain five percent (5%) of the gross amount of each monthly payment request or five percent (5%) of the portion thereof approved by the County for payment, whichever is less. Such sums shall be accumulated and released to Contractor with final payment.

F. Monthly payments to Contractor shall in no way imply approval or acceptance of Contractor's work.

G. Each Application for Payment shall be accompanied by a Release and Affidavit, in the form attached to this Agreement, showing that all materials, labor, equipment and other bills associated with that portion of the Work for which payment is being requested have been paid in full. The County shall not be required to make payment until and unless these affidavits are furnished by the Contractor.

H. The County reserves the right to issue joint checks to Contractor and its material suppliers, subcontractors, labor unions, equipment suppliers, etc., if, in the County's sole judgment, it is necessary to do so to ensure payment to the above named parties or if above named parties have filed a notice of nonpayment, lien or intent to lien, stop notice, etc.

Section 11. Payments Withheld

A. The County may decline to approve any Application for Payment, or portions thereof, because of subsequently discovered evidence or subsequent inspections. The County may nullify the whole or any part of any approval for payment previously issued and the County may withhold any payments otherwise due Contractor under this Agreement or any other agreement between the County and Contractor, to such extent as may be necessary in the County's opinion to protect it from loss because of:

- A.1 Defective Work not remedied;
- A.2 Third party claims filed or reasonable evidence indicating probable filing of such claims;
- A.3 Failure of Contractor to make payment properly to subcontractors or for labor, materials or equipment;
- A.4 Reasonable doubt that the Work can be completed for the unpaid balance of the Contract Amount;
- A.5 Reasonable indication that the Work will not be completed within the Contract Time;
- A.6 Unsatisfactory prosecution of the Work by the Contractor;
- A.7 Failure to provide accurate and current "As-Builts"; or
- A.8 Any other material breach of the Contract Documents.

B. If these conditions in Subsection 11.A are not remedied or removed, the County may, after three (3) days written notice, rectify the same at Contractor's expense. The County also may offset against any sums due Contractor the amount of any liquidated or unliquidated obligations of Contractor to the County, whether relating to or arising out of this Agreement or any other agreement between Contractor and the County.

Section 12. Final Payment

A. The County shall make final payment to Contractor within thirty (30) calendar days after the Work is finally inspected and accepted by the County in accordance with Section 25.B. herein, provided that Contractor first, and as an explicit condition precedent to the accrual of Contractor's right to final payment, shall have furnished the County with a properly executed and notarized copy of the Release and Affidavit, as well as, a duly executed copy of the Surety's consent to final payment and such other documentation that may be required by the Contract Documents and the County.

B. Contractor's acceptance of final payment shall constitute a full waiver of any and all

claims by Contractor against the County arising out of this Agreement or otherwise relating to the Project, except those previously made in writing and identified by parties as unsettled at the time of the final Application for Payment. Neither the acceptance of the Work nor payment by the County shall be deemed to be a waiver of the County's right to enforce any obligations of Contractor hereunder or to the recovery of damages for defective Work not discovered by the County at the time of final inspection.

Section 13. Submittals and Substitutions

A. Contractor shall carefully examine the Contract Documents for all requirements for approval of materials to be submitted such as a schedule of values, safety manual, shop drawings, data, test results, schedules and samples. Contractor shall submit all such materials at its own expense and in such form as required by the Contract Documents in sufficient time to prevent any delay in the delivery of such materials and the installation thereof.

B. Whenever materials or equipment are specified or described in the Contract Documents by using the name of a proprietary item or the name of a particular supplier, the naming of the item is intended to establish the type, function and quality required. Unless the name is followed by words indicating that no substitution is permitted, materials or equipment of other suppliers may be accepted by the County if sufficient information is submitted by Contractor to allow the County to determine that the material or equipment proposed is equivalent or better than to that named. Requests for review of substitute items of material and equipment will not be accepted by the County from anyone other than Contractor and all such requests must be submitted by Contractor to the County within thirty (30) calendar days after Notice of Award is received by Contractor.

C. If Contractor wishes to furnish or use a substitute item of material or equipment, Contractor shall make application to the County for acceptance thereof, certifying that the proposed substitute shall perform adequately the functions and achieve the results called for by the general design, be similar and of equal substance to that specified and be suited to the same use as that specified. The application shall state that the evaluation and acceptance of the proposed substitute will not prejudice Contractor's achievement of substantial completion on time, whether or not acceptance of the substitute for use in the Work will require a change in any of the Contract Documents (or in the provisions of any other direct contract with the County for the Project) to adapt the design to the proposed substitute and whether or not incorporation or use of the substitute in

connection with the Work is subject to payment of any license fee or royalty. All variations of the proposed substitute from that specified will be identified in the application and available maintenance, repair and replacement service shall be indicated. The application also shall contain an itemized estimate of all costs that will result, directly or indirectly, from acceptance of such substitute, including costs for redesign and claims of other contractors affected by the resulting change, all of which shall be considered by the County in evaluating the proposed substitute. The County may require Contractor to furnish at Contractor's expense additional data about the proposed substitute.

D. If a specific means, method, technique, sequence or procedure of construction is indicated in or required by the Contract Documents, Contractor may furnish or utilize a substitute means, method, sequence, technique or procedure of construction acceptable to the County, if Contractor submits sufficient information to allow the County to determine that the substitute proposed is equivalent to that indicated or required by the Contract Documents. The procedures for submission to and review by the County shall be the same as those provided herein for substitute materials and equipment.

E. The County shall be allowed a reasonable time within which to evaluate each proposed substitute. The County shall be the sole judge of acceptability, and no substitute will be ordered, installed or utilized without the County's prior written acceptance which shall be evidenced by either a Change Order or an approved Shop Drawing. The County may require Contractor to furnish at Contractor's expense a special performance guarantee or other surety with respect to any substitute.

Section 14. Daily Reports, As-Builts and Meetings

A. Unless waived in writing by the County, Contractor shall complete, maintain, and submit to County on a _____ basis a daily log of the Contractor's work in a format approved by the County. The daily log shall document all activities of Contractor at the Project site including, but not limited to, the following:

- A1. Weather conditions showing the high and low temperatures during work hours, the amount of precipitation received on the Project site, and any other weather conditions which adversely affect the Work;
- A2. Any Conditions which adversely affect the Work;
- A3. The hours of operation by Contractor's and subcontractor's personnel;
- A4. The number of Contractor's and subcontractor's personnel present and working at the Project site, by subcontract and trade;

- A5. All equipment present at the Project site, description of equipment use and designation of time equipment was used (specifically indicating any down time);
- A.6. Description of Work being performed at the Project site;
- A.7. Any unusual or special occurrences at the Project site;
- A.8. Materials received at the Project site;
- A.9. A list of all visitors to the Project site; and
- A.10. Any problems that might impact either the cost or quality of the Work or the time of performance.

The daily log shall not constitute nor take the place of any notice required to be given by Contractor to the County pursuant to the Contract Documents.

B. Contractor shall maintain in a safe place at the Project site one record copy of the Contract Documents, including, but not limited to, all drawings, specifications, addenda, amendments, Change Orders, Work Directive Changes and Field Orders, as well as all written interpretations and clarifications issued by the County, in good order and annotated to show all changes made during construction. The annotated drawings shall be continuously updated by the Contractor throughout the prosecution of the Work to accurately reflect all field changes that are made to adapt the Work to field conditions, changes resulting from Change Orders, Work Directive Changes and Field Orders, and all concealed and buried installations of piping, conduit and utility services. All buried and concealed items, both inside and outside the Project site, shall be accurately located on the annotated drawings as to depth and in relationship to not less than two (2) permanent features (e.g. interior or exterior wall faces). The annotated drawings shall be clean and all changes, corrections and dimensions shall be given in a neat and legible manner in a contrasting color. The "As-Built" record documents, together with all approved samples and a counterpart of all approved shop drawings shall be available to County for reference. Current and accurate "As-Built" record documents shall be submitted with each Application for Payment. Failure to provide current and accurate "As-Built" record drawings shall be reason for rejecting the Application for Payment. Upon completion of the Work and as a condition precedent to Contractor's entitlement to final payment, these "As-Built" record documents, samples and shop drawings shall be delivered to the County by Contractor for the County.

C. Contractor shall keep all records and supporting documentation which concern or relate to the Work hereunder for a minimum of five (5) years from the date of termination of this Agreement or the date the Project is completed, whichever is later. The County, or any duly authorized agents or representatives of the County, shall have the right to audit, inspect and copy all such records and documentation as often as they deem necessary during the period of this Agreement

and during the five (5) year period noted above; provided, however, such activity shall be conducted only during normal business hours.

D. In addition to other requirements provided herein, Contractor shall:

D1. Keep and maintain public records that ordinarily and necessarily would be required by the County in order to perform the Work.

D2. Provide the public with access to public records on the same terms and conditions that the County would provide the records and at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.

D3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.

D4. Meet all requirements for retaining public records and transfer, at no cost, to the County all public records in possession of the Contractor upon termination of the Contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the County in a format that is compatible with the information technology systems of the County.

D5. If the Contractor does not comply with a public records request, the County may terminate this Contract in accordance with Section 23 hereof.

Section 15. Independent Contractor

Contractor is an independent contractor and shall, at its sole cost and expenses and without increase in the contract price, comply with all laws, rules, ordinances, and regulations of all governing bodies having jurisdiction over the Work. Contractor shall be responsible for securing timely inspections and approvals of its work from all such authorities and as required by the Contract Documents. Contractor shall obtain and pay for all necessary permits and licenses, including business licenses; pay all fees, manufacturer's taxes, sales taxes, use taxes, processing taxes, and all federal and state taxes, insurance and contributions for social security and unemployment or disability insurance, which are measured by wages, salaries, or other remunerations paid to Contractor's employees, whether levied under existing or subsequently enacted laws, rules, or regulations. Contractor shall maintain proof that it has complied with all aspects of the foregoing provision and shall make such proof available for review by the County at County's request.

Section 16. Contractor Performance, Extensions, and No Damages for Delay of Work

A. Contractor shall diligently pursue the completion of the Work and coordinate the Work being done on the Project by its subcontractors and materialmen, as well as coordinating its Work with all work of others at the Project Site, so that its Work or the work of others shall not be delayed or impaired by any act or omission by Contractor. Contractor shall be solely responsible for

all construction means, methods, techniques, sequences, and procedures, as well as coordination of all portions of the Work under the Contract Documents.

B. Should Contractor be obstructed or delayed in the prosecution of or completion of the Work as a result of unforeseeable causes beyond the control of Contractor, and not due to its fault or neglect, including but not restricted to acts of God or of the public enemy, acts of government, fires, floods, epidemics, quarantine regulation, strikes or lockouts, Contractor shall notify the County in writing within forty-eight (48) hours after the commencement of such delay, stating the cause or causes thereof, or be deemed to have waived any right which Contractor may have had to request a time extension.

C. No interruption, interference, inefficiency, suspension or delay in the commencement or progress of the Work from any cause whatever, including those for which the County may be responsible, in whole or in part, shall relieve Contractor of his duty to perform or give rise to any right to damages or additional compensation from the County. Contractor expressly acknowledges and agrees that it shall receive no damages for delay. Contractor's sole remedy, if any, against the County will be the right to seek an extension to the Contract Time; provided, however, the granting of any such time extension shall not be a condition precedent to the aforementioned "No Damage For Delay" provision. This paragraph shall expressly apply to claims for early completion, as well as to claims based on late completion.

Section 17. Changes in the Work

A. The County shall have the right at any time during the progress of the Work to increase or decrease the Work. Promptly after being notified of a change, Contractor shall submit an itemized estimate of any cost or time increases or savings it foresees as a result of the change. Except in an emergency endangering life or property, or as expressly set forth herein, no addition or changes to the Work shall be made except upon written order of the County, and the County shall not be liable to the Contractor for any increased compensation without such written order. No officer, employee or agent of the County is authorized to direct any extra or changed work orally.

B. A Change Order, in the form attached to this Agreement, shall be issued and executed promptly after an agreement is reached between Contractor and the County concerning the requested changes. Contractor shall promptly perform changes authorized by duly executed Change Orders. The Contract Amount and Contract Time shall be adjusted in the Change Order in the manner as the County and Contractor shall mutually agree.

C. If the County and Contractor are unable to agree on a Change Order for the requested change, Contractor shall, nevertheless, promptly perform the change as directed by the County in a written Work Directive Change. In that event, the Contract Amount and Contract Time shall be adjusted as directed by the County. If Contractor disagrees with the County's adjustment determination, Contractor must make a claim pursuant to Section 18 of this Agreement or else be deemed to have waived any claim on this matter it might otherwise have had.

D. In the event a requested change results in an increase to the Contract Amount, the amount of the increase shall be limited to the Contractor's reasonable direct labor and material costs and reasonable actual equipment costs as a result of the change (including allowance for labor burden costs) plus a maximum ten percent (10%) markup for all overhead and profit. In the event such change Work is performed by a Subcontractor, a maximum ten percent (10%) markup for all overhead and profit for all Subcontractors' and sub-subcontractors' direct labor and material costs and actual equipment costs shall be permitted, with a maximum five percent (5%) markup thereon by the Contractor for all of its overhead and profit, for a total maximum markup of fifteen percent (15%). All compensation due Contractor and any Subcontractor or sub-subcontractor for field and home office overhead is included in the markups noted above.

E. The County shall have the right to conduct an audit of Contractor's books and records to verify the accuracy of the Contractor's claim with respect to Contractor's costs associated with any Change Order.

F. The County shall have authority to order minor changes in the Work not involving an adjustment to the Contract Amount or an extension to the Contract Time exceeding his/her authority and not inconsistent with the intent of the Contract Documents. Minor changes approved by the County, whether changes to Work and or Contract Time, cumulatively may not exceed ten percent (10%) of the Work and or Original Contract Time. Such changes may be effected by Field Order or by other written order. Such changes shall be binding on the Contractor.

Section 18. Claims and Disputes

A. A Claim is a demand or assertion by one of the parties seeking an adjustment or interpretation of the terms of the Contract Documents, payment of money, extension of time or other relief with respect to the terms of the Contract Documents. The term "Claim" also includes other disputes and matters in question between the County and Contractor arising out of or relating to the Contract Documents. The responsibility to substantiate a Claim shall rest with the party making the Claim.

B. Claims by the Contractor shall be made in writing to the County within forty-eight (48) hours after the first day of the event giving rise to such Claim or else the Contractor shall be deemed to have waived the Claim. Written supporting data shall be submitted to the County within fifteen (15) calendar days after the occurrence of the event, unless the County grants additional time in writing, or else the Contractor shall be deemed to have waived the Claim. All claims shall be priced in accordance with the provisions of Subsection 17.D. County will render a formal decision on the claim in writing within fifteen (15) calendar days after receipt of the Contractor's Claim. County's written decision will be final and binding upon Contractor and unless Contractor submits a written notice to the County requesting non-binding voluntary mediation within fifteen (15) calendar days of the date of such decisions, then Contractor forever waives and relinquishes any rights to bring any future legal actions or court claims with respect to such Claim.

Non-binding Mediation shall be completed within sixty (60) days from the date of Contractor's timely submission of a written notice requesting non-binding voluntary mediation.

C. The Contractor shall proceed diligently with its performance as directed by the County, regardless of any pending Claim, action, suit or administrative proceeding, unless otherwise agreed to by the County in writing. The County shall continue to make payments in accordance with the Contract Documents during the pendency of any Claim.

Section 19. Indemnification and Insurance

A. To the fullest extent permitted by law, Contractor and its surety covenant and agree to indemnify and hold County harmless of and from any and all claims, losses, demands, causes of action and the like, including but not limited to, attorneys' fees and court costs which may be asserted against County by anyone other than Contractor, resulting from, to the extent of, or occurring in connection with the failure of Contractor or supplier of Contractor to perform all work required within the scope of this agreement in strict accordance with the contract documents.

B. To the full extent permitted by law, Contractor hereby agrees to defend and indemnify, protect and hold harmless County, its agents, employees, servants and sureties (individually the "Indemnified Party" and collectively the "Indemnified Parties") of and from any loss or damage and to reimburse the Indemnified Parties for any and all expenses, including legal fees, expert witness fees and other litigation costs to which the Indemnified Parties may be put because of:

- B.1. the liability for claims and liens for labor performed or materials used or furnished through or under Contractor for the project for which Contractor is liable due to any failure of Contractor to adhere to the terms of this agreement or any of the contract documents;
- B.2. liability to County resulting from Contractor's failure to comply with applicable licensing requirements;
- B.3. any personal injury, loss, damage or death to any person or persons (including employees, officers or agents of County, Contractor and lower tier subcontractors) and any property damage arising out of, result from, or in connection with the performance or non-performance of work required in this contract or by reason of any act, omission, fault or negligence whether active or passive of Contractor whether on the project or proceeding to or from the site, including, without limitation, any personal injury, loss, damage, death or property damage caused (or alleged to be caused) by any negligent or grossly negligent act, error or omission of any person or entity, including any Indemnified Party whether such Indemnified Party's or the person's or

entity's negligence be joint or concurrent however, Contractor shall not be required to indemnify an Indemnified Party for that party's sole negligence; or

- B.4. liability imposed upon County directly or indirectly by Contractor's failure or the failure of any of its employees to comply with any law, ordinance, rule, regulation or requirement, including, but not limited to, any Occupational Safety and Health Administration violations and any penalties, including enhancements, resulting in whole or in part by subcontractor's acts or omissions as well as the Immigration Reform and Control Act of 1986 and all rules and regulations adopted pursuant thereto.

C. To the fullest extent permitted by law, in addition to the express duty to indemnify County when there is any causal connection between Contractor's work and any injury, loss, damage, death or property damage, Contractor expressly undertakes a duty to defend County as a separate duty, independent of and broader than the duty to indemnify. The duty to defend agreed to by Contractor hereby expressly include all costs of litigation, attorney's fees, settlement costs and reasonable expenses in connection with the litigation, whether or not the claims made for loss, injury, damage or property damage are valid or groundless and regardless of whether the defense of County is maintained by the County or assumed by Contractor as long as the claims made could be causally connected to Contractor as reasonable determined by County (claims).

D. The County and Contractor agree the first \$100.00 of the Contract Amount paid by the County to Contractor shall be given as separate consideration for this indemnification and duty to defend, and any other indemnification of the County by Contractor provided for within the Contract Documents, the sufficiency of such separate consideration being acknowledged by Contractor by Contractor's execution of the Agreement. The Contractor's obligation under this provision shall not be limited in any way by the agreed upon contract price as shown in this contract or the Contractor's limit of, or lack of, sufficient insurance protection.

E. Contractor shall obtain and carry, at all times during its performance under the Contract Documents, insurance of the types and in the amounts set forth in the Insurance Requirements attached to this Agreement. All insurance policies shall be from responsible companies duly authorized to do business in the State of Florida and/or responsible risk retention group insurance companies which are registered with the State of Florida. Within fifteen (15) calendar days after Notice of Award is received by Contractor, Contractor shall provide the County with properly executed Certificates of Insurance to evidence Contractor's compliance with the insurance requirements of the Contract Documents. Said Certificates of Insurance shall be on forms approved by the County. The Certificates of Insurance shall be personally, manually signed by the authorized representatives of the insurance company/companies shown on the Certificates of Insurance, with proof that they are authorized representatives thereof. In addition, certified, true and exact copies of all insurance policies required hereunder shall be provided to the County, on a timely basis, when requested by the County.

F. The Certificates of Insurance and required insurance policies shall contain provisions that thirty (30) days prior written notice by registered or certified mail shall be given the County of any cancellation, intent not to renew, or reduction in the policies or coverages, except in the application of the aggregate limits provisions. In the event of a reduction in the aggregate limit of any policy, Contractor shall immediately take steps to have the aggregate limit reinstated to the full extent permitted under such policy.

G. All insurance coverages of the Contractor shall be primary to any insurance or self-insurance program carried by the County applicable to this Project. The acceptance by the County of any Certificate of Insurance does not constitute approval or agreement by the County that the insurance requirements have been satisfied or that the insurance policy shown on the Certificate of Insurance is in compliance with the requirements of the Contract Documents. No work shall commence at the Project site unless and until the required Certificates of Insurance are received by the County.

H. Contractor shall require each of its subcontractors to procure and maintain, until the completion of the subcontractor's work, insurance of the types and to the limits specified in the Insurance Requirements attached to this Agreement, unless such insurance requirements for the subcontractor is expressly waived in writing by the County. All liability insurance policies, other than professional liability, worker's compensation, employer's liability and business auto liability policies, obtained by Contractor to meet the requirements of the Contract Documents shall name the County and Engineer as additional insureds and shall contain severability of interest provisions. If any insurance provided pursuant to the Contract Documents expires prior to the completion of the Work, renewal Certificates of Insurance and, if requested by the County, certified, true copies of the renewal policies, shall be furnished by Contractor within thirty (30) days prior to the date of expiration.

I. Should at any time the Contractor not maintain the insurance coverages required herein, the County may terminate the Agreement or at its sole discretion shall be authorized to purchase such coverages and charge the Contractor for such coverages purchased. The County shall be under no obligation to purchase such insurance, nor shall it be responsible for the coverages purchased or the insurance company or companies used. The decision of the County to purchase such insurance coverages shall in no way be construed to be a waiver of any of its rights under the Contract Documents.

J. Contractor shall submit to the County a copy of all accident reports arising out of any injuries to its employees or those of any firm or individual to whom it may have subcontracted a portion of the Work, or any personal injuries or property damages arising or alleged to have arisen on account of any work by Contractor under the Contract Documents.

Section 20. Compliance with Laws

Contractor agrees to comply, at its own expense, with all federal, state and local laws, codes, statutes, ordinances, rules, regulations and requirements applicable to the Project, including but not

limited to those dealing with taxation, worker's compensation, equal employment and safety. If Contractor observes that the Contract Documents are at variance therewith, it shall promptly notify the County in writing.

Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

Section 21. Cleanup and Protections

A. Contractor agrees to keep the Project site clean at all times of debris, rubbish and waste materials arising out of the Work. At the completion of the Work, Contractor shall remove all debris, rubbish and waste materials from and about the Project site, as well as all tools, appliances, construction equipment and machinery and surplus materials, and shall leave the Project site clean and ready for occupancy by the County.

B. Any existing surface or subsurface improvements, including, but not limited to, pavements, curbs, sidewalks, pipes, utilities, footings, structures, trees and shrubbery, not indicated in the Contract Documents to be removed or altered, shall be protected by Contractor from damage during the prosecution of the Work. Any such improvements so damaged shall be restored by Contractor to the condition equal to that existing at the time of Contractor's commencement of the

Work.

Section 22. Assignment

Contractor shall not assign this Agreement or any part thereof, without the prior consent in writing of the County. If Contractor does, with approval, assign this Agreement or any part thereof, it shall require that its assignee be bound to it and to assume toward Contractor all of the obligations and responsibilities that Contractor has assumed toward the County.

Section 23. Permits, Licenses and Taxes

A. Pursuant to Section 218.80, F.S., the County will pay for all County permits and fees, including license fees, permit fees, impact fees or inspection fees applicable to the work. Contractor is not responsible for paying for permits issued by the County wherein the work is to be performed, but is responsible for acquiring all permits. The County may require the Contractor to deliver internal budget transfer documents to applicable County agencies when the Contractor is acquiring permits.

B. All permits, fees and licenses necessary for the prosecution of the Work which are not issued by the County shall be acquired and paid for by the Contractor.

C. Contractor shall pay any and all sales, use, or other taxes, assessments and other similar charges when due, as required by any local, state or federal law, as it pertains to the services provided herein. Contractor further agrees that it shall protect, reimburse, and indemnify the County from and assume all liability for its tax obligations under the terms of this Agreement.

Section 24. Termination for Default

A. Contractor shall be considered in material default of the Agreement and such default shall be considered cause for the County to terminate the Agreement, in whole or in part, as further set forth in this Section, if Contractor: (1) fails to begin the Work under the Contract Documents within the time specified herein; or (2) fails to properly and timely perform the Work as directed by the County or as provided for in the approved Progress Schedule; or (3) performs the Work unsuitably or neglects or refuses to remove materials or to correct or replace such Work as may be rejected as unacceptable or unsuitable; or (4) discontinues the prosecution of the Work; or (5) fails to resume Work which has been suspended within a reasonable time after being notified to do so; or (6) becomes insolvent or is declared bankrupt, or commits any act of bankruptcy; or (7) allows any final judgment to stand against it unsatisfied for more than ten (10) days; or (8) makes an assignment for the benefit of creditors; or (9) fails to obey any applicable codes, laws, ordinances, rules or regulations with respect to the Work; or (10) materially breaches any other provision of the Contract Documents.

B. The County shall notify Contractor in writing of Contractor's default(s). If the County determines that Contractor has not remedied and cured the default(s) within seven (7) calendar days

following receipt by Contractor of said written notice, then the County, at its option, without releasing or waiving its rights and remedies against the Contractor's sureties and without prejudice to any other right or remedy it may be entitled to hereunder or by law, may terminate Contractor's right to proceed under the Agreement, in whole or in part, and take possession of all or any portion of the Work and any materials, tools, equipment, and appliances of Contractor, take assignments of any of Contractor's subcontracts and purchase orders, and complete all or any portion of Contractor's Work by whatever means, method or agency which the County, in its sole discretion, may choose.

C. If the County deems any of the foregoing remedies necessary, Contractor agrees that it shall not be entitled to receive any further payments hereunder until after the Project is completed. All monies expended and all of the costs, losses, damages and extra expenses, including all management, administrative and other overhead and other direct and indirect expenses (including Engineer and attorneys' fees) or damages incurred by the County incident to such completion, shall be deducted from the Contract Amount, and if such expenditures exceed the unpaid balance of the Contract Amount, Contractor agrees to pay promptly to the County on demand the full amount of such excess, including costs of collection, attorney's fees (including appeals) and interest thereon at the maximum legal rate of interest until paid. If the unpaid balance of the Contract Amount exceeds all such costs, expenditures and damages incurred by the County to complete the Work, such excess shall be paid to the Contractor. The amount to be paid to the Contractor or the County, as the case may be, shall be approved by the County, upon application, and this obligation for payment shall survive termination of the Agreement.

D. The liability of Contractor hereunder shall extend to and include the full amount of any and all sums paid, expenses and losses incurred, damages sustained, and obligations assumed by the County in good faith under the belief that such payments or assumptions were necessary or required, in completing the Work and providing labor, materials, equipment, supplies, and other items therefore or re-letting the Work, and in settlement, discharge or compromise of any claims, demands, suits, and judgments pertaining to or arising out of the Work hereunder.

E. If, after notice of termination of Contractor's right to proceed pursuant to this Section, it is determined for any reason that Contractor was not in default, or that its default was excusable, or that the County is not entitled to the remedies against Contractor provided herein, then Contractor's remedies against the County shall be the same as and limited to those afforded Contractor under Section 24 below.

Section 24. Termination for Convenience and Right of Suspension

A. The County shall have the right to terminate this Agreement without cause upon seven (7) calendar days' written notice to Contractor. In the event of such termination for convenience, Contractor's recovery against the County shall be limited to that portion of the Contract Amount earned through the date of termination, together with any retainage withheld and reasonable termination expenses incurred, but Contractor shall not be entitled to any other or further recovery against the County, including, but not limited to, damages or any anticipated profit on portions of the Work not performed.

B. The County shall have the right to suspend all or any portions of the Work upon giving Contractor not less than two (2) calendar days' prior written notice of such suspension. If all or any portion of the Work is so suspended, Contractor's sole and exclusive remedy shall be to seek an extension of time to its schedule in accordance with the procedures set forth in the Contract Documents. In no event shall the Contractor be entitled to any additional compensation or damages. Provided, however, if the ordered suspension exceeds six (6) months, the Contractor shall have the right to terminate the Agreement with respect to that portion of the Work which is subject to the ordered suspension.

C. All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

Section 25. Completion

A. When the entire Work (or any portion thereof designated in writing by the County) is ready for its intended use, Contractor shall notify the County in writing that the entire Work (or such designated portion) is substantially complete and request that County issue a Certificate of Substantial Completion (or Certificate of Partial Substantial Completion). Within a reasonable time thereafter, the Contractor and County shall make an inspection of the Work (or designated portion thereof) to determine the status of completion. If the County does not consider the Work (or designated portion) substantially complete, County shall notify Contractor in writing giving the reasons therefor. If the County considers the Work (or designated portion) substantially complete, County shall prepare and deliver to Contractor a Certificate of Substantial Completion (or Certificate of Partial Substantial Completion) which shall fix the date of Substantial Completion for the entire Work (or designated portion thereof) and include a tentative punchlist of items to be completed or corrected by Contractor before final payment. The County shall have the right to exclude Contractor from the Work and Project site (or designated portion thereof) after the date of Substantial Completion, but the County shall allow Contractor reasonable access to complete or correct items on the tentative punchlist.

B. Upon receipt of written certification by Contractor that the Work is completed in accordance with the Contract Documents and is ready for final inspection and acceptance and upon receipt of a final Application for Payment, County will make such inspection and, if he finds the Work acceptable and fully performed under the Contract Documents, he shall promptly issue a final Certificate for Payment, recommending that, on the basis of his observations and inspections, and the Contractor's certification that the Work has been completed in accordance with the terms and conditions of the Contract Documents, that the entire balance found to be due Contractor is due and payable. Neither the final payment nor the retainage shall become due and payable until Contractor submits: (1) the Release and Affidavit in the form attached, (2) consent of surety to final payment, and (3) if required by the County, other data establishing payment or satisfaction of all obligations, such as receipts, releases and waivers of liens, arising out of the Contract Documents, to the extent and in such form as may be designated by the County. The County reserves the right to inspect the

Work and make an independent determination as to the Work's acceptability, even though the County may have issued his recommendations. Unless and until the County is completely satisfied, neither the final payment nor the retainage shall become due and payable.

Section 26. Warranty

Contractor shall obtain and assign to the County all express warranties given to Contractor or any subcontractors by any materialmen supplying materials, equipment or fixtures to be incorporated into the Project. Contractor warrants to the County that any materials and equipment furnished under the Contract Documents shall be new unless otherwise specified, and that all Work shall be of good quality, free from all defects and in conformance with the Contract Documents. Contractor further warrants to the County that all materials and equipment furnished under the Contract Documents shall be applied, installed, connected, erected, used, cleaned and conditioned in accordance with the instructions of the applicable manufacturers, fabricators, suppliers or processors except as otherwise provided for in the Contract Documents. If, within one (1) year after final completion, any Work is found to be defective or not in conformance with the Contract Documents, Contractor shall correct it promptly after receipt of written notice from the County. Contractor shall also be responsible for and pay for replacement or repair of adjacent materials or Work which may be damaged as a result of such replacement or repair. These warranties are in addition to those implied warranties to which the County is entitled as a matter of law.

Section 27. Tests and Inspections.

A. The County, their respective representatives, agents and employees, and governmental agencies with jurisdiction over the Project shall have access at all times to the Work, whether the Work is being performed on or off of the Project site, for their observation, inspection and testing. Contractor shall provide proper, safe conditions for such access. Contractor shall provide the County with timely notice of readiness of the Work for all required inspections, tests or approvals.

B. If the Contract Documents or any codes, laws, ordinances, rules or regulations of any public authority having jurisdiction over the Project requires any portion of the Work to be specifically inspected, tested or approved, Contractor shall assume full responsibility therefore, pay all costs in connection therewith and furnish County the required certificates of inspection, testing or approval. All inspections, tests or approvals shall be performed in a manner and by organizations acceptable to the County.

C. If any Work that is to be inspected, tested or approved is covered without written concurrence from the County, such work must, if requested by County, be uncovered for observation. Such uncovering shall be at Contractor's expense unless Contractor has given County timely notice of Contractor's intention to cover the same and County has not acted with reasonable promptness to respond to such notice. If any Work is covered contrary to written directions from County, such Work must, if requested by County, be uncovered for County's observation and be replaced at Contractor's sole expense.

D. The County shall charge to Contractor and may deduct from any payments due Contractor all engineering and inspection expenses incurred by the County in connection with any overtime work. Such overtime work consisting of any work during the construction period beyond the regular eight (8) hour day and for any work performed on Saturday, Sunday or holidays.

E. Neither observations nor other actions by the County nor inspections, tests or approvals by others shall relieve Contractor from Contractor's obligations to perform the Work in accordance with the Contract Documents.

Section 28. Defective Work

A. Work not conforming to the requirements of the Contract Documents shall be deemed defective Work. If required by the County, Contractor shall, as directed, either correct all defective Work, whether or not fabricated, installed or completed, or if the defective Work has been rejected by the County, remove it from the site and replace it with conforming Work. Contractor shall bear all direct, indirect and consequential costs of such correction or removal (including, but not limited to fees and charges of engineers, architects, attorneys and other professionals) made necessary thereby, and shall hold the County harmless for same.

B. If any portion of the Work is defective, or Contractor fails to supply sufficient skilled workers with suitable materials or equipment, or fails to finish or perform the Work in such a way that the completed Work will conform to the Contract Documents, the County may order Contractor to stop the Work, or any portion thereof, until the cause for such stop in the work has been eliminated; however, this right of the County to stop the Work shall not give rise to any duty on the part of the County to exercise this right for the benefit of Contractor or any other party.

C. If Contractor fails, within a reasonable time after the written notice from the County, to correct defective Work or to remove and replace rejected defective Work as required by the County, or if Contractor fails to perform the Work in accordance with the Contract Documents, or if Contractor fails to comply with any of the provisions of the Contract Documents, the County may, after seven (7) days written notice to Contractor, correct and remedy any such deficiency.

Section 29. Supervision and Superintendents

Contractor shall plan, organize, supervise, schedule, monitor, direct and control the Work competently and efficiently, devoting such attention thereto and applying such skills and expertise as may be necessary to perform the Work in accordance with the Contract Documents. Contractor shall be responsible to see that the finished Work complies accurately with the Contract Documents. Contractor shall keep on the Work at all times during its progress a competent resident superintendent, who shall not be replaced without prior written notice to the County and Engineer except under extraordinary circumstances. The superintendent shall be Contractor's representative at the Project site and shall have authority to act on behalf of Contractor. All communications given to the superintendent shall be as binding as if given to the Contractor.

Section 30. Protection of Work

Contractor shall fully protect the Work from loss or damage and shall bear the cost of any such loss or damage until final payment has been made. If Contractor or any one for whom Contractor is legally liable is responsible for any loss or damage to the Work, or other work or materials of the County or the County's separate contractors, Contractor shall be charged with the same, and any monies necessary to replace such loss or damage shall be deducted from any amounts due Contractor.

Section 31. Emergencies

In the event of an emergency affecting the safety or protection of persons or the Work or property at the Project site or adjacent thereto, Contractor, without special instruction or authorization from the County is obligated to act to prevent threatened damage, injury or loss. Contractor shall give County written notice within forty-eight (48) hours after the occurrence of the emergency, if Contractor believes that any significant changes in the Work or variations from the Contract Documents have been caused thereby. If the County determines that a change in the Contract Documents is required because of the action taken in response to an emergency, a Change Order shall be issued to document the consequences of the changes or variations. If Contractor fails to provide the forty-eight (48) hour written notice noted above, the Contractor shall be deemed to have waived any right it otherwise may have had to seek an adjustment to the Contract Amount or an extension to the Contract Time.

Section 32. Use of Premises

Contractor shall confine all construction equipment, the storage of materials and equipment and the operations of workers to the Project site and land and areas identified in and permitted by the Contract Documents and other lands and areas permitted by law, rights of way, permits and easements, and shall not unreasonably encumber the Project site with construction equipment or other material or equipment. Contractor shall assume full responsibility for any damage to any such land or area, or to the owner or occupant thereof, or any land or areas contiguous thereto, resulting from the performance of the Work.

Section 33. Safety

A. Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the Work. Contractor shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to:

- A.1. All employees on the Work and other persons and/or organizations who may be affected thereby;
- A.2. All the Work and materials and equipment to be incorporated therein,

whether in storage on or off the Project site; and

- A.3. Other property on Project site or adjacent thereto, including trees, shrubs, walks, pavements, roadways, structures, utilities and any underground structures or improvements not designated for removal, relocation or replacement in the Contract Documents.

B. Contractor shall comply with all applicable codes, laws, ordinances, rules and regulations of any public body having jurisdiction for the safety of persons or property or to protect them from damage, injury or loss. Contractor shall erect and maintain all necessary safeguards for such safety and protection. Contractor shall notify owners of adjacent property and of underground structures and improvements and utility owners when prosecution of the Work may affect them, and shall cooperate with them in the protection, removal, relocation or replacement of their property. Contractor's duties and responsibilities for the safety and protection of the Work shall continue until such time as the Work is completed and final acceptance of same by the County has occurred.

C. Contractor shall designate a responsible representative at the Project site whose duty shall be the prevention of accidents. This person shall be Contractor's superintendent unless otherwise designated in writing by Contractor to the County.

Section 34. Project Meetings

Prior to the commencement of Work, the Contractor shall attend a preconstruction conference with the Engineer and others as appropriate to discuss the Progress Schedule, procedures for handling shop drawings and other submittals, and for processing Applications for Payment, and to establish a working understanding among the parties as to the Work. During the prosecution of the Work, the Contractor shall attend any and all meetings convened by the County with respect to the Project, when directed to do so by the County. Contractor shall have its subcontractors and suppliers attend all such meetings (including the preconstruction conference) as may be directed by the County.

Section 35. Notices

A. All notices required or made pursuant to this Agreement by the Contractor to the County or Engineer shall be in writing and delivered by hand or by United States Postal Service Department, first class mail, postage pre-paid, return receipt requested, or by Federal Express, addressed to the following:

County

David Kraus, Columbia County Administrator
135 NE Hernando Avenue, Suite 203
Lake City, Florida 32056-1529

With courtesy copies also provided to:

Joel F. Foreman, County Attorney Columbia County, Florida
207 S. Marion Avenue Lake City, Florida 32025

Kevin Kirby, Public Works Director Columbia County, Florida
Post Office Box 969
Lake City, Florida 32056-0969

B. All notices required or made pursuant to this Agreement by the County to Contractor shall be made in writing and shall be delivered by hand or by United States Postal Service Department, first class mail, postage pre-paid, return receipt requested, or by Federal Express, addressed to the following:

Corporate Name of Contractor: _____

Address (including city, state and zip): _____

Name of person with their title and attention the notice should be sent:

Telephone and Fax numbers: _____

Email Address: _____

C. Either party may change its above noted address by giving written notice to the other party in accordance with the requirements of this Section.

Section 36. Modification

No modification or change to the Agreement shall be valid or binding upon the parties unless in writing and executed by the party or parties intended to be bound by it.

Section 37. Successors and Assigns

Subject to other provisions hereof, the Agreement shall be binding upon and shall inure to the benefit of the successors and assigns of the parties to the Agreement.

Section 38. Governing Law

The Agreement shall be interpreted under and its performance governed by the laws of the

State of Florida.

Section 39. Venue

The state courts in and for Columbia County, Florida shall be the proper and sole venue for any legal action on any and all claims, disputes or other matters in controversy arising out of or relating to this Agreement, whether stated as contractual, tort, equitable, statutory or any other claims or causes of action.

Section 40. No Waiver

The failure of the County to enforce at any time or for any period of time any one or more of the provisions of the Agreement shall not be construed to be and shall not be a waiver of any such provision or provisions or of its right thereafter to enforce each and every such provision.

Section 41. Remedies Cumulative

No right or remedy in this Agreement is intended to be exclusive of any other right or remedy, but every such right or remedy shall be cumulative and shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law.

Section 42. Entire Agreement

Each of the parties hereto agrees and represents that the Agreement comprises the full and entire agreement between the parties affecting the Work contemplated, and no other agreement or understanding of any nature concerning the same has been entered into or will be recognized, and that all negotiations, acts, work performed, or payments made prior to the execution hereof shall be deemed merged in, integrated and superseded by the Agreement.

Section 43. Severability

Should any provision of the Agreement be determined by a court to be unenforceable, such a determination shall not affect the validity or enforceability of any other section or part thereof.

Section 44. Third Party Beneficiaries

It is specifically agreed between the parties executing this Agreement that it is not intended by any of the provisions of any part of the Agreement to create in the public or any member thereof, a third party beneficiary under this Agreement, or to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Agreement.

Section 45. Public Records

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS at bccadmin@columbiacountyfla.com or call (386) 758-1326 or P.O. Box 1529 Lake City, FL 32056.

Contractor must comply with the public records laws, Florida Statute chapter 119, specifically Contractor must:

- A. Keep and maintain public records required by the County to perform the service.
- B. Upon request from the County's custodian of public records, provide the County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in chapter 119 Florida Statutes or as otherwise provided by law.
- C. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the County.
- D. Upon completion of the contract, transfer, at no cost, to the County all public records in possession of the contractor or keep and maintain public records required by the County to perform the service. If the contractor transfers all public records to the public agency upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining the public records. All records stored electronically must be provided to the public agency, upon the request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date(s) indicated above.

CONTRACTOR: _____
(Company Name)

ATTEST:

By: _____ (Signature) _____ (Printed)

Its: _____ (Title)

Date: _____

Witness:

Its: _____

President/Corporate Secretary/Witness
[Corporate Seal]

Date: _____

2nd Witness (if not incorporated)

OWNER: Board of County Commissioners of Columbia County, Florida

(SEAL)

By: _____
Chairman

Clerk: _____

Date: _____

Approved as to Form and Content:

County Attorney

EXHIBIT A
LEGAL
ADVERTISEMENT

EXHIBIT B
INVITATION TO BID

EXHIBIT C
BID PROPOSAL WITH REQUIRED FORMS

EXHIBIT D
PERFORMANCE BOND

BOND NO. _____

KNOW ALL MEN BY THESE PRESENTS: That _____
_____, as Principal, whose principal business address is
_____ and phone number is _____, and
_____, as Surety, whose principal
address is _____

_____ and phone number is: _____ are
held and firmly bound to Columbia County, Florida (the "COUNTY"), as Obligee in the sum
of: _____

(\$ _____) for the payment whereof we bond ourselves, our heirs, executors,
personal representatives, successors and assigns, jointly and severally.

WHEREAS, Principal has entered into a contract dated as of the _____ day of
_____, 20____, with Obligee for _____

_____ COLUMBIA COUNTY Project
No.: _____ in accordance with drawings and specifications,
which contract is incorporated by reference and made a part hereof, and is referred to as the
Contract.

THE CONDITION OF THIS BOND is that if Principal:

1. Performs the Contract at the times and in the manner prescribed in the Contract; and
2. Pays Obligee any and all losses, damages, costs and attorneys' fees, including appellate proceedings, that Obligee sustains because of any default by Principal under the Contract, including, but not limited to, all delay damages, whether liquidated or actual, incurred by Obligee; and
3. Performs the guarantee of all work and materials furnished under the Contract for the time specified in the Contract, then this bond is void; otherwise it remains in full force.

Any changes in or under the Contract and compliance or noncompliance with any formalities connected with the Contract or the changes do not affect Surety's obligation under this Bond.

The Surety, for value received, hereby stipulates and agrees that no changes, extensions of time, alterations or additions to the terms of the Contract or other work to be performed hereunder, or the specifications referred to therein shall in anywise affect its obligations under this bond, and it does hereby waive notice of any such changes, extensions of time, alterations or additions to the terms of the Contract or to work or to the specifications.

This bond is intended to comply with provisions of Section 255.05, Florida Statutes, and all terms and conditions of said statute are incorporated herein by reference thereto, specifically including but not limited to the notice and time limitation provisions of said section. In the event of any conflict, ambiguity or discrepancy between Section 255.05, Florida Statutes, and this Bond, Florida Statutes shall control. No right of action shall accrue on this Bond to or, for the use of any person or entity other than the COUNTY and those persons or corporations provided for by said statute, their heirs, executors, administrators, successors or assigns.

It is further agreed and understood that if the COUNTY is required to initiate legal proceedings to recover on this Bond, the COUNTY may also recover its costs relating there to, including a reasonable amount for its attorney's fees and legal assistant's fees before trial, at trial, on appeal and in bankruptcy.

IN WITNESS WHEREOF, the above parties have executed this instrument this _____ day of _____, 20____, the name of each party being affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

Signed, sealed and delivered
in the presence of:

PRINCIPAL: _____
(Company Name of Contractor)

By: _____ (Officers Signature)
_____ (Officers Name Printed)

Witnesses as to Principal Name: _____ (Signature)
Its: _____ (Title)

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20_____, by _____ (officer's name), as

_____ (title) of _____
(company name), a(n) _____ (state) corporation, on behalf of the corporation. He/she is personally known to me OR has produced _____ as identification and did (did not) take an oath.

My Commission Expires: _____

Signature of Notary: _____
(Legibly Printed) _____

(AFFIX OFFICIAL SEAL)

Notary Public, State of _____

Commission No. _____

ATTEST: SURETY:

(Printed Company Name)

(Business Address)

(Surety Authorized Signature)

(Printed Name)

Witness as to Surety _____ (Signature)
_____ (Printed Name)

OR

As Attorney in Fact (Signature)

(Printed Name)

(Attach Power of Attorney)

Witnessed by: _____
(Signature)

(Printed Name)

(Business Address)

(Telephone Number)

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20____,
by _____ (officer's name), as _____ (title)
of _____ Surety, on behalf of Surety. He/She is personally
known to me OR has produced _____ as identification and
who did (did not) take an oath.

My Commission Expires: _____

Signature of Notary: _____
(Legibly Printed) _____

(AFFIX OFFICIAL SEAL) Notary Public, State of _____

Commission No. _____

EXHIBIT E
PUBLIC PAYMENT BOND

BOND No. _____

KNOW ALL MEN BY THESE PRESENTS: That _____
_____, as Principal, whose principal business address is:

and phone number and fax numbers are: _____
and _____, as Surety, whose
principal address is:

_____ and phone number and fax numbers are: _____ are held
and firmly bound to COLUMBIA COUNTY, FLORIDA (the "COUNTY") as Obligee in the sum
of _____ (\$ _____)

for the payment whereof we bind ourselves, our heirs, executors, personal representatives,
successors and assigns, jointly and severally.

WHEREAS, Principal has entered into a contract dated as of the _____ day of _____,
20____, with Obligee for _____
in accordance with drawings and specifications, which contract is incorporated by reference and
made a part hereof, and this referred to as the Contract.

THE CONDITION OF THIS BOND is that if Principal promptly makes payment to all
claimants as defined in Section 255.05(1), Florida Statutes, supplying Principal with labor, materials
or supplies, used directly or indirectly by Principal in the prosecution of the work provided for in the
Contract, then this bond is void; otherwise it remains in full force.

Any changes in or under the Contract and compliance or noncompliance with any formalities
connected with the Contract or the changes do not affect Surety's obligation under this Bond.

The provisions of this bond are subject to the time limitations of Section 255.05(2). In no
event will the Surety be liable in the aggregate to claimants for more than the penal sum of this
Payment Bond, regardless of the number of suits that may be filed by claimants.

IN WITNESS WHEREOF, the above parties have executed this instrument this _____ day of
_____, 20____, the name of each party being affixed and these presents duly signed by its
under-signed representative, pursuant to authority of its governing body.
Signed, sealed and delivered in the presence of:

PRINCIPAL: _____
(Company Name of Contractor)

By: _____ (Officer's Signature)
_____ (Officer's Name Printed)

Witnesses as to Principal Name: _____ (Signature)
Its: _____ (Title)

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, 20____,
by _____ (officer's name), as
_____ (title) of _____, a
_____ corporation, on behalf of the corporation. He/she is personally known to me OR has
produced _____ as identification and did (did not) take an oath.

My Commission Expires: _____

Signature of Notary: _____

(Legibly Printed) _____

(AFFIX OFFICIAL SEAL)

Notary Public, State of _____

Commission No.: _____

ATTEST: SURETY:

(Printed Company Name)

(Business Address)

(Surety Authorized Signature)

(Printed Name)

Witness as to Surety: _____ (Signature)

OR _____(Printed Name)

As Attorney in Fact (Signature) (Printed Name)

(Attach Power of Attorney)

Witnessed by: _____
(Signature) (Printed Name)

(Business Address)

(Telephone Number)

STATE OF _____
COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of __, 20____, by
_____(officer's name), as _____(title)
of _____Surety, on behalf of Surety. He/She is personally
known to me OR has produced _____as identification and who
did (did not) take an oath.

My Commission Expires: _____

Signature of Notary: _____

(Legibly Printed) _____

(AFFIX OFFICIAL SEAL)

Notary Public, State of _____

Commission No: _____

EXHIBIT F
INSURANCE REQUIREMENTS
CERTIFICATES OF INSURANCE

(1) The Contractor shall obtain and maintain such insurance as will protect it from: (1) claims under worker's compensation laws, disability benefit laws, or other similar employee benefit laws; (2) claims for damages because of bodily injury, occupational sickness or disease or death of his employees including claims insured by usual personal injury liability coverage; (3) claims for damages because of bodily injury, sickness or disease, or death of any person other than his employees including claims insured by usual personal injury liability coverage; and (4) from claims for injury to or destruction of tangible property including loss of use resulting there from -- any or all of which claims may arise out of, or result from, the services, work and operations carried out pursuant to and under the requirements of the Contract Documents, whether such services, work and operations be by the Contractor, its employees, or by subcontractor(s), or anyone employed by or under the supervision of any of them, or for whose acts any of them may be legally liable.

(2) This insurance shall be obtained and written for not less than the limits of liability specified hereinafter, or as required by law, whichever is greater.

(3) The Contractor shall require, and shall be responsible for assuring throughout the time the Agreement is in effect, that any and all of its subcontractors obtain and maintain until the completion of that subcontractor's work, such of the insurance coverages described herein as are required by law to be provided on behalf of their employees and others.

(4) The Contractor shall obtain, have and maintain during the entire period of the Agreement insurance policies, which contain the following information and provisions:

- (A) The name and type of policy and coverages provided;
- (B) The amount or limit applicable to each coverage provided;
- (C) The date of expiration of coverage;
- (D) The designation of the COUNTY as an additional insured and a certificate holder. (This requirement may be exempted for Workers' Compensation and professional liability Insurance.);
- (E) The following clause must appear on the Certificate of Insurance:

Should any material change occur in any of the above described policies or should any of said policies be canceled before the expiration date thereof, the issuing company will mail at least thirty (30) days written notice to the COUNTY.

(5) If the initial, or any subsequently issued Certificate of Insurance expires prior to the completion of the Work or termination of the Agreement, the Contractor shall furnish to the COUNTY, in triplicate, renewal or replacement Certificate(s) of Insurance not later than thirty (30) calendar days prior to the date of their expiration. Failure of the Contractor to provide the COUNTY

with such renewal certificate(s) shall be considered justification for the COUNTY to terminate the Agreement.

(6) Contractor shall include the COUNTY, the COUNTY's agents, officers and employees in the Contractor's General Liability and Automobile Liability policies as additional insureds.

(7) If the COUNTY has any objection to the coverage afforded by other provisions of the insurance required to be purchased and maintained by Contractor in accordance with the requirements of the Contract Documents on the basis of its not complying with the Contract Documents, the COUNTY shall notify Contractor in writing thereof within thirty (30) days of the delivery of such certificates to the COUNTY. Contractor shall provide to the COUNTY such additional information with respect to its insurance as may be requested.

(8) The Contractor shall obtain and maintain the following insurance coverages as provided hereinbefore, and in the type, amounts and in conformance with the following minimum requirements:

WORKERS' COMPENSATION [REVISE AS NEEDED TO MEET COUNTY'S REQUIREMENTS]

State: Statutory
Applicable Federal:
(e.g. Longshoremen's) Statutory
Employer's Liability: \$1,000,000.00

COMPREHENSIVE GENERAL LIABILITY

Bodily Injury: \$1,000,000.00 Each Occurrence
Property Damage: \$1,000,000.00 Each Occurrence

Comprehensive General Liability Insurance shall include:

Contractual Liability, Explosion, Collapse and Underground Coverages and Products and Completed Operations Coverages.

COMPREHENSIVE AUTOMOBILE LIABILITY

Bodily Injury: \$1,000,000.00 Each Occurrence
Property Damage: \$1,000,000.00 Each Occurrence

Comprehensive Automobile Liability shall include coverage for any owned auto, non-owned autos and hired autos.

EXHIBIT G
RELEASE AND AFFIDAVIT

COUNTY OF _____

STATE OF FLORIDA

Before me, the undersigned authority, personally appeared _____
_____, who after being duly sworn, deposes and says:

(1) In accordance with the Contract Documents and in consideration of \$ _____ paid, _____ ("Contractor") releases and waives for itself and its subcontractors, materialmen, s u c c e s s o r s and assigns, all claims demands, damages, costs and expenses, whether in contract or in tort, against Columbia County, Florida (the "COUNTY"), its Board of County Commissioners, employees and agents relating in any way to the performance of the Agreement between Contractor and the COUNTY, dated _____, _____, for the period from _____ to _____.

(2) Contractor certifies for itself and its subcontractors, materialmen, successors and assigns, that all charges for labor, materials, supplies, lands, licenses and other expenses for which the COUNTY might be sued or for which a lien or a demand against any payment bond might be filed, have been fully satisfied and paid.

(3) Contractor agrees to indemnify, defend and save harmless the COUNTY, its Board of County Commissioners, employees and agents from all demands or suits, actions, claims of liens or other charges filed or asserted against the COUNTY arising out of the performance by Contractor of the Work covered by this Release and Affidavit.

(4) This Release and Affidavit is given in connection with Contractor's [monthly/final] Application for Payment No. _____.

CONTRACTOR:

By: _____ (signature of the executive officer)

Its: _____ (title of the executive officer)

Date: _____

Witnesses

[Corporate Seal]

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____,
_____, by _____, as _____ of
_____, a _____ corporation, on behalf of the
corporation. He/she is personally known to me or has produced _____
_____ as identification and did (did not) take an oath.

My Commission Expires: _____
(Signature of Notary)

Name: _____
(Legibly Printed)

(AFFIX OFFICIAL SEAL)

Notary Public, State of _____

Commission No.: _____

EXHIBIT H
CHANGE ORDER FORM

CHANGE ORDER NO. _____ COLUMBIA COUNTY PROJECT NO. _____

TO: _____

DATE: _____

PROJECT NAME: _____

Columbia County Project No. _____

Under our AGREEMENT dated _____.

You hereby are authorized and directed to make the following change(s) in accordance with terms and conditions of the Agreement:

FOR THE ADDITIVE or DEDUCTIVE Sum of:

_____ (\$ _____).

Original Agreement Amount \$ _____

Sum of Previous Changes \$ _____

This Change Order ADD/DEDUCT \$ _____

Present Agreement Amount \$ _____

The time for completion shall be (increased/decreased) by _____ calendar days due to this Change Order. Accordingly, the Contract Time is now _____ () calendar days and the final completion date is _____. Your acceptance of this Change Order shall constitute a modification to our Agreement and will be performed subject to all the same terms and conditions as contained in our Agreement indicated above, as fully as if the same were repeated in this acceptance. The adjustment, if any, to the Agreement shall constitute a full and final settlement of any and all claims arising out of or related to the change set forth herein, including claims for impact and delay costs.

Accepted: _____, 20 ____.

COLUMBIA COUNTY, FLORIDA

CONTRACTOR

By: _____
Chair

By: _____
President

ENGINEER: By: _____

EXHIBIT I
NOTICE OF AWARD

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EXHIBIT J

NOTICE TO PROCEED

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EXHIBIT K

APPLICATION FOR PAYMENT

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INSERT THE APPLICATION FOR PAYMENT BEHIND THIS COVER PAGE



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. The first meeting of every month is at 9:30AM while the second meeting of every month takes place at 5:30PM. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 6/25/2026 Meeting Date: 7/2/2026

Department: Purchasing

1. Nature and purpose of agenda item:

RFP 2026-K Dental and Vision Services - Staff is scheduled to meet and evaluate the proposals. Insurance Committee will discuss recommendations

2. Recommended Motion/Action:

no motion

3. Fiscal impact on current budget.

This item has no effect on the current budget.



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

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Today's Date: 6/26/2026 Meeting Date: 7/2/2026

Department: Human Resources

1. Nature and purpose of agenda item:

To combine the duties of the Special Assessment Inspector into the Code Enforcement role and dissolve the Special Assessment Inspector position. There will be a 10% increase in salary for the added duties. This description will apply to all Code Enforcement positions.

2. Recommended Motion/Action:

Approve Job Description Code Enforcement/Special Assessment inspector

3. Fiscal impact on current budget.

This item has no effect on the current budget.



POSITION DESCRIPTION

POSITION: CODE ~~ENFORCEMENT~~COMPLIANCE/SPECIAL ASSESSMENT INSPECTOR~~OFFICE R~~
LOCATION: BUILDING AND ZONING

PAY GRADE: 131128

EXEMPTION STATUS: NON-EXEMPT

SCHEDULE: TRADITIONAL FULL-TIME, 40 HOURS PER WEEK, MONDAY - FRIDAY, OCCASIONAL OVERTIME

ABOUT COLUMBIA COUNTY

Columbia County is one of Florida's best-kept secrets, with pockets of quiet and peaceful springs. Columbia County is the home of Florida's Springlands, with multiple natural springs, lakes, rivers, and nine beautiful state parks. In 2022, the US Census Bureau [QuickFacts](#) estimated Columbia County has a population of 72,000 residents. Columbia County is a southeast sports destination and hosts multiple tournaments and camps. Columbia County requires a diverse and dedicated workforce to provide services for Columbia County residents to live and work and for the visitors who experience our piece of the Florida playground. Consider applying for a position with us today.

JOB DESCRIPTION

Code Compliance/~~Special Assessment/S~~ ~~Inspector~~Officer's ~~will be assigned by~~work under the supervision of the Building & Zoning Director and under the administrative direction of the Building ~~Division or the Zoning Division or in combination within the Building & Zoning Department & Zoning Department~~. ~~A~~This is a highly responsible position ~~to~~that performs field inspections, monitors and enforces all applicable ordinances, ~~codes, and regulations related to zoning, land use, nuisance housing, health and safety, blight, and other matters of public concern~~zoning and land-use regulations, and ensures compliance with the County's Non-Ad Valorem Assessment program. Duties include conducting onsite inspections, reconciling dwelling unit counts for assessment accuracy, investigating complaints, preparing cases for magistrate hearings, providing information to the public, and maintaining detailed records. This position ~~S~~serves as a Public Resource and ~~provides information on County regulations to property owners, residents, businesses, the public, and other County departments. Attends hearings and meetings as necessary. The code Compliance Officer is designated as the county code enforcement officer.~~represents the County in a professional and courteous manner.

TRAINING AND EXPERIENCE

Minimum Experience: A high school diploma or GED and two (2) years' experience in code enforcement and/or land use regulations to include understanding, interpreting and explaining regulations to the public or two years of college coursework including appropriate courses in planning, architecture, drafting, engineering, public administration, or related field; including or any combination of training and experience which provides the required knowledge, skills, and abilities. Certification preferred: Florida Association of Code Enforcement (FACE) I, II, III certifications.

PROFESSIONAL LICENSES/MANDATORY REQUIREMENTS

Possession of a valid Florida Driver's License required.

ESSENTIAL FUNCTIONS

BUILDING DIVISION:

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- ~~Compile land use data from existing property descriptions, maps, reports, and field surveys~~ Conduct onsite inspections of properties for code compliance and non-ad valorem assessment verification
- ~~Responds to complaints and works with violators to correct problem~~ Maintain accurate records of daily site visits and inspection findings
- ~~Answers questions from the public concerning interpretation of codes and ordinances~~ Create and maintain a grid system for consistent monitoring of assigned areas
- ~~Receives, investigates, and processes complaints~~ related to zoning, land use, nuisance conditions, and building or property violations
- ~~Coordinate and prepare cases for magistrate hearings~~ Respond to inquiries from the public regarding codes, ordinances, and County regulations
- ~~Organize, schedule and administer magistrate hearings~~ Work with violators to correct issues and achieve compliance
- ~~May assist in training assigned staff members~~ Prepare, organize, and present cases for Code Enforcement Magistrate hearings
- **ZONING DIVISION:**
 - ~~Analyze applications and recommends revisions to land use, zoning, and other maps~~ Coordinate with County Attorney's Office regarding case preparation, documentation, and legal requirements
 - ~~Prepare well-written and well-organized reports, memorandums and correspondence~~
 - ~~Investigate and follow up complaints of alleged violations of land use, zoning and building ordinances and regulations~~
 - ~~Accumulate and analyze population statistics and other data for reports; plot subdivisions and re-zoned areas on land-use maps; prepare graphs, charts, exhibits, and illustrations for reports~~
 - ~~Enter and use computer program data; conduct surveys and research~~
 - ~~Assist with public meetings taking minutes and typing minutes and information preparation and distribution~~
 - ~~Maintain records; review planning and building applications for completeness and accuracy~~
 - ~~May assist in training assigned staff members as needed~~
 - Required to work during a local declared state of emergency

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~~Required to work during a local declared state of emergency.~~

NON -ESSENTIAL FUNCTIONS

Performs related work as required.

[These essential job functions are not to be construed as a complete statement of all duties performed. Employees will be required to perform other job related marginal duties as required.]

KNOWLEDGE, SKILLS AND ABILITIES

- Strong organizational skills and high attention to detail
- Ability to understand and follow oral and written instructions in English
- Ability to enforce municipal regulations with firmness ~~and~~ tact, and ~~handle complaints in a courteous and effective manner~~ courtesy
- ~~Ability to effectively handle emotional or angry citizens project and maintain a positive image of Columbia County~~
- Ability to project and maintain a positive image of Columbia County
- ~~Good work ethics~~
- ~~Detailed oriented~~
- Ability to prioritize ~~and perform~~, multiple task, manage time effectively, and meet deadlines
- ~~Ability to manage time effectively and meet deadlines~~
- Computer proficiency in MS word, excel and the ability to learn ~~other types of computer programs~~ additional software
- ~~Ability to track cases or applications overtime and follow up as needed~~
- Knowledge of federal, state, county ordinances ~~and~~, land development regulations, and County policies and procedures
- ~~Knowledge of County policies, procedures and practices~~
- Knowledge of legal requirements for lien filing
- Ability to read, understand, interpret and apply various codes, ~~and~~ regulations, legal descriptions, and ownership records
- Ability to identify code violations during the inspection of dwellings, premises, vacant lots, signs, and etc.

- Ability to prepare reports and standard form letters
- ~~Ability to locate, read, and interpret legal descriptions and ownership records~~
- Ability to maintain detailed files and records
- ~~Ability to work closely with others as a team~~
- ~~Must have a broad knowledge of the various codes and inspection procedures; and exercise a significant degree of initiative and independent judgmentability to exercise independent judgement~~
- ~~Must know how to effectively deal with emotional, angry citizens in a tactful manner~~
- ~~The employee must have a high level of attention to detail~~

WORK ENVIRONMENT

- ~~Majority of work performed outdoors in various weather conditions, including inclement weather.~~
- ~~Duties performed throughout the unincorporated areas of Columbia County.~~

ESSENTIAL PHYSICAL SKILLS/DEMANDS

- ~~Ability to use both hands while walking, standing, stooping, kneeling, bending, reaching, pulling, and pushingAbility to use both hands while in various positions of walking, standing and stooping. Acceptable eyesight and hearing (with or without correction) to safely perform essential functions. Reaching, pulling and pushing, walking, standing, kneeling, bending and stooping. Required to sit for extended periods while performing essential office duties and manual dexterity is required to operate office machines, maintain office files and records.~~
- ~~Acceptable eyesight and hearing (with or without correction)~~
- ~~Ability to sit for extended periods for office duties; manual dexterity required for office equipment and file maintenance~~
- ~~Light lifting up to 25 pounds~~
- ~~(Physical demands are representative of those required to perform essential functions with or without reasonable accommodation)~~

NOTE: The physical demands described above are representative of those that must be met by an employee to successfully perform the essential functions of this job, with or without reasonable accommodations.

I acknowledge and concur with the above description of my job.

Employee Name Printed _____

Employee Signature _____ Date _____

BCC Approved: ~~10/07/2021, 07/02/2026~~ Revised 12/16/2024, Revised 6/18/2026

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COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

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Today's Date: 4/20/2026 Meeting Date: 7/2/2026

Department: BCC Administration

1. Nature and purpose of agenda item:

The County can appoint two members to serve on the NFWUA Board. Staff was asked seek applicants for the NFWUA Board so they could start attending meetings before being appointed. We received 4 applications

2. Recommended Motion/Action:

Approve selection of two applicants

3. Fiscal impact on current budget.

This item has no effect on the current budget.



Received
HR
Date: 5/20

BOARD OF COUNTY COMMISSIONERS APPLICATION FOR BOARD OR COMMITTEE APPOINTMENT

Thank you for expressing interest to be considered for appointment to a committee, board, commission, or advisory group of the Columbia County Board of County Commissioners. The County Commission appreciates your willingness to serve your County in a volunteer capacity. Please complete this application to the best of your knowledge. You may attach a resume and any additional information you believe would assist the Board in evaluating your application.

Name: Walter I Graham District #: 3

Address: 180 SW Dash Lane

City: Lake City State: FL Zip: 32024

Phone #: 386-867-0006 E-mail Address: gscwalt@comcast.net

How long have you resided in Columbia County? 45 years

Name your most recent occupation and employer: Electrician / Graham and Sons Electric

Are you registered to vote in Columbia County? ☒ Yes. ☐ No.

List all active professional licenses or certifications you hold: Florida State Electrical State of

Florida Electrical Contractor # EC 000683

Please summarize your educational background: High School

Please summarize your work experience: Worked in the Electrical field 1969-2005

Please list civic clubs, professional organizations, public interest groups and other not-for-profit organizations of which you are a member or in which you have been active in the last three years, particularly those in Columbia County.

1. _____
2. _____
3. _____
4. _____

Other than your home, please list and indicate the acreage of any parcels of property in Columbia County in which you have any ownership interest:

None

Please list all corporate entities doing business in or with Columbia County in which you have any financial interest, including but not limited to ownership, employment, or any contractual relationship:

None

(Over)

Please indicate in order of preference the committee, board, or council in which you have an interest*:

1. Utilities
2. _____
3. _____
4. _____

* Applicants may be appointed to no more than one board at any given time.

List three (3) personal or professional references:

1. Glenn Owens 386 867-0094
2. Vernon Masters 386 288-2055
3. Ken Carver 386 965-7446

You may use this space for a brief biographical sketch or to list other skills you possess that you believe are relevant to the appointment you are seeking. Please indicate in the space below if you have attached your resume or any other supporting documents.

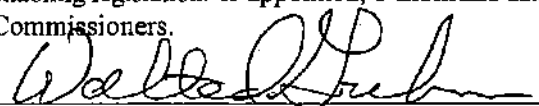
See attached

NOTICE:

Florida has very broad public records laws. All information provided with this application shall become a matter of public record upon submission, and will be open to public inspection. If you require special accommodations because of a disability to participate in the application/selection process, please notify the Board of County Commissioners in advance to allow for your reasonable accommodation. This application will be active for one year, after which time you must notify the Board of County Commissioners of your wish to remain an active applicant. You may be required to update any application more than one year old.

ACKNOWLEDGMENT AND CERTIFICATION

I hereby acknowledge that Columbia County or its representatives may verify any information provided herein. I further authorize the release of any information by those in possession of such information, which may be requested by the County. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that a volunteer position provides for no compensation except that as may be provided by Florida Statutes or other enabling legislation. If appointed, I understand that I shall serve at all times at the pleasure of the Board of County Commissioners.


Signature

5/20/2026
Date

Please return completed application to:
Columbia County Board of County Commissioners
Attn: Human Resources
PO Box 1529
Lake City, FL 32084
Phone: (386) 755-4100
Fax: (386) 758-2182

FOR OFFICIAL USE ONLY:

Received by _____

Date received _____

Thank you for your interest!

Walter Graham

Lake City, FL
386-867-0006 • gsewalt@comcast.net

Professional Summary

Highly experienced electrical professional with more than five decades of leadership, electrical infrastructure expertise, and specialized industrial process knowledge. Extensive background in municipal electrical systems, large-scale operational support, and water and wastewater electrical processes. Founder and owner of a successful electrical contracting company serving utility and infrastructure needs for over 40 years.

Work History

Owner / President

Graham and Sons Electric
1981 – 2025

- Founded and operated a successful electrical contracting company specializing in water and sewer electrical processes.
- Managed installation, maintenance, troubleshooting, and upgrades for municipal and industrial electrical systems.
- Oversaw electrical projects involving pumps, lift stations, control systems, motors, and process automation equipment.
- Directed project planning, workforce management, budgeting, and client relations.
- Built long-standing relationships with municipalities, utilities, and contractors throughout the region.
- Maintained a strong reputation for reliability, safety, and technical expertise.

Base Support Technician

Saudi Arabian Airlines
1978 – 1981

- Provided base operational and technical support services for airline facilities and infrastructure.
- Assisted with electrical and systems maintenance supporting airport and airline operations.
- Worked in a fast-paced international environment requiring reliability, precision, and operational coordination.

Southern District Electrical Foreman

Miami-Dade County

1969 – 1978

- Served as Electrical Foreman for the Southern District overseeing electrical operations and maintenance.
 - Supervised electrical crews responsible for public infrastructure and municipal electrical systems.
 - Coordinated installation, repair, and preventive maintenance activities.
 - Ensured compliance with safety standards, operational procedures, and project timelines.
 - Developed extensive expertise in large-scale public utility electrical systems.
-

Core Competencies

- Electrical Systems Management
 - Water & Wastewater Electrical Processes
 - Industrial Electrical Maintenance
 - Municipal Infrastructure
 - Motor Controls & Pump Systems
 - Electrical Troubleshooting
 - Team Leadership & Supervision
 - Project Coordination
 - Safety Compliance
 - Process Control Systems
-

Retirement

Retired in 2025 after a distinguished career spanning more than 55 years in the electrical and utility industries.



BOARD OF COUNTY COMMISSIONERS
APPLICATION FOR BOARD OR
COMMITTEE APPOINTMENT

Received
HR
Date: 5/22

Thank you for expressing interest to be considered for appointment to a committee, board, commission, or advisory group of the Columbia County Board of County Commissioners. The County Commission appreciates your willingness to serve your County in a volunteer capacity. Please complete this application to the best of your knowledge. You may attach a resume and any additional information you believe would assist the Board in evaluating your application.

Name: Stacy Cowart District #: 2
Address: 199 SW Bay Place
City: Ft. White State: FL Zip: 32038
Phone #: 352-240-2855 E-mail Address: Cowart consulting llc@gmail.com

How long have you resided in Columbia County? 39
Name your most recent occupation and employer: Area Manager- Utility Line Construction Services

Are you registered to vote in Columbia County? ☒ Yes. ☐ No.

List all active professional licenses or certifications you hold: See resume for certifications.

Please summarize your educational background: High School Diploma, Pre-law courses
(see resume for further experience)

Please summarize your work experience: see attached

Please list civic clubs, professional organizations, public interest groups and other not-for-profit organizations of which you are a member or in which you have been active in the last three years, particularly those in Columbia County.

1. none
2. _____
3. _____
4. _____

Other than your home, please list and indicate the acreage of any parcels of property in Columbia County in which you have any ownership interest:

none

Please list all corporate entities doing business in or with Columbia County in which you have any financial interest, including but not limited to ownership, employment, or any contractual relationship:

none

(Over)

Please indicate in order of preference the committee, board, or council in which you have an interest*:

1. NFL Utility Authority Board
2. _____
3. _____
4. _____

* Applicants may be appointed to no more than one board at any given time.

List three (3) personal or professional references:

1. Brad Butler, VP of Southeast - Mastec
2. Andy Chaff, CEO Clay Electric
3. Matt Connatser, Director of Operations for TECO

You may use this space for a brief biographical sketch or to list other skills you possess that you believe are relevant to the appointment you are seeking. Please indicate in the space below if you have attached your resume or any other supporting documents.

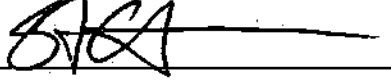
see attached Resume.

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ACKNOWLEDGMENT AND CERTIFICATION

I hereby acknowledge that Columbia County or its representatives may verify any information provided herein. I further authorize the release of any information by those in possession of such information, which may be requested by the County. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that a volunteer position provides for no compensation except that as may be provided by Florida Statutes or other enabling legislation. If appointed, I understand that I shall serve at all times at the pleasure of the Board of County Commissioners.


Signature

05.26.2026
Date

Please return completed application to:
Columbia County Board of County Commissioners
Attn: Human Resources
PO Box 1529
Lake City, FL 32084
Phone: (386) 755-4100
Fax: (386) 758-2182

FOR OFFICIAL USE ONLY:

Received by _____

Date received _____

Thank you for your interest!

MR. STACY COWART

OBJECTIVE Hard working and goal driven team player with proven leadership and organizational skills seeking to apply my knowledge and abilities.

PROFESSIONAL ACHIEVEMENTS

Area Manager- Oversee daily operations across the state of Florida, including safety compliance, fleet management, workforce leadership, and operational performance for utility construction projects involving transmission, overhead and underground distribution, substations, and streetlighting.

Senior Project Manager- Developed and implemented project tracking systems for utility construction projects valued at over sixty-two million dollars, while providing leadership, scheduling oversight, and operational direction to the project management team.

Utility Director- Developed and managed current operating budgets along with 3-, 5-, and 7-year O&M and capital improvement forecasts. Created long-term capital investment strategies to support infrastructure growth, increase utility revenue, and maintain balances debt service. Implemented safety and production SOPs that improved operational efficiency and reduced workplace incidents. Oversaw \$42 million in grant-funded projects and managed annual O&M budgets exceeding \$1.3 million. Established utility rate structures, customer service guidelines, and upgraded billing/work order software systems while ensuring compliance with local, state and federal regulatory requirements.

Lead Unit Writer- Developed and implemented tracking systems to monitor weekly job status, profitability, and operational performance. Created area-of-concern reporting systems to identify revenue loss opportunities, improve efficiency, reduce costs, and increase overall profitability. Designed hourly crew cost analysis tools to optimize crew assignments based on contract profitability and operational efficiency while identifying cost variances among comparable crews.

Production Leader- Directed utility production operations focused on delivering safe, reliable, cost-effective, and environmentally responsible electricity services. Managed a \$5.8 million static budget and a \$31 million production budget while achieving an 18% return on investment.

SKILLS

- Project Management Leadership
- Advanced Leadership
- CMMS and SAP Proficient
- Strong Customer Service Skills
- Power Point, Word, and Excel Proficient
- Excellent Presentation, Facilitation, and Interpersonal Skills
- Mechanical and Operational Solutions

- Process Control and Procedure Enhancement
- Proficient with Accounting, Budgetary and Billing Management
- Strong Verbal and Written Communication Skills
- Efficient in Preventative and Predictive Maintenance Management
- Industrial Construction Maintenance Management
- Employee Payroll and Evaluation Management
- Work Planning Management

WORK HISTORY **UTILITY LINE CONSTRUCTION SERVICES (ULCS), Lake City, Florida**

January 2026-Current-Area Manager for Florida

October 2023-January 2026-Sr. Project Manager for Florida

COLUMBIA COUNTY BOARD OF COMMISSIONERS, COLUMBIA COUNTY, FLORIDA

May 2022-September 2023-Utility Director

MUSGROVE CONSTRUCTION, LIVE OAK/LAKE CITY, FLORIDA

April 2018-May 2022/Lead Unit Writer/Budget Analyst

PRECISION TURNING CORPORATION, LIVE OAK, FLORIDA

November 2017-April 2018/Production Manager/Lead Quality Control

OUTDOOR LIFE 4 GUYS AND GALS, HIGH SPRINGS, FLORIDA

June 2016-November 2017/Co-Owner/Manager

STAY AT HOME DAD

December 2014-June 2016

GAINESVILLE REGIONAL UTILITIES/DEERHAVEN GENERATING STATION, GAINESVILLE, FLORIDA

July 2013-December 2014/Production Leader/Maintenance Manager/Assistant Plant Manager

GAINESVILLE REGIONAL UTILITIES/JOHN R. KELLY GENERATING STATION, GAINESVILLE, FLORIDA

February 2008-July 2013/Power Plant Mechanic/Lead Power Plant Mechanic/Shift Supervisor

GAINESVILLE REGIONAL UTILITIES/DEERHAVE GENERATING STATION, GAINESVILLE, FLORIDA

August 1997-February 2008/Service Worker/Maintenance Worker/Power Plant Mechanic

EDUCATION **AVERA BUSINESS INSTITUTE**

- Six Sigma Green Belt Certification- August 2014

GAINESVILLE CORPORATE UNIVERSITY, GAINESVILLE, FLORIDA thru Gainesville Regional Utilities

- Industrial/Electrical OSHA Regulations-2012
- Instrumentation, Controls and Electrical Apprentice Certification-November 2009
- Hazwopper/Hazmat 24 Hour Technician Level Certification-June 2003
- Power Plant Mechanic Certification-June 2004
- Power Plant Operations Certification-June 2004
- First Responder/CPR 24 Hour Technician Level Certification-June 2003

-
- Plant Shift Technician Certification-June 2009
 - Interpersonal Communication Training-January 2011
 - Diversity Awareness Training-January 2011
 - Energy Supply Safety Training Program-2009
 - GRU/Bank of America P-Card Sign-Off Training-2011
 - Myers Briggs Type Indicator Training-2013
 - Psychology Behind Employee Recognition Training-2012
 - Budget Management-2011
 - GRU Executive training curriculum-1999-2014
 - Advanced Capital Budgeting-2012
 - Acknowledging Internal/External Customers Training-2011
 - FERC Capital Management-2012
 - NERC Guidelines-2012
 - Incident/Investigations/Root Cause Analysis-2012
 - FLSA/FLMA for Managers and Supervisors Training-2011
 - Quality Management Program Auditor-ANSI-2014
 - NFPA Regulations-2014
 - MOT Technician-2012
 - Welding certified-August 2003
 - Water Treatment Plant Operator Certification-2005
 - EPA/DEP Guidelines Certification-2012
 - Audubon Sanctuary Certification-2012
 - Landfill Certification-2012
 - Storm Water Certification-2012
 - Millwright Certification-July 2004
 - OSHA 10-2007

SANTA FE COMMUNITY COLLEGE, GAINESVILLE, FLORIDA

- Pre-Law

SANTA FE HIGH SCHOOL, ALACHUA, FLORIDA

- Diploma

REFERENCES

References available upon request



Stacy Cowart-Work Experience Summarized:

Experienced utility operations and construction leader with extensive expertise in electric, water, and wastewater infrastructure management across Florida. Proven background in overseeing large-scale utility operations, maintenance, construction, and project management for both municipal utilities and private-sector organizations.

Professional experience includes serving as a Production Leader and Facilities Maintenance Manager for Gainesville Regional Utilities (GRU), where responsibilities included leadership over the coal and lime material handling division, water and wastewater facilities, and the overall operation and maintenance of power generation facilities. Additional experience includes serving as a Project Manager for overhead distribution facilities at Utility Line Construction Services (ULCS), managing electric utility infrastructure projects and system improvements.

Also, served as Utility Director for Columbia County, overseeing county water and wastewater utility operations, regulatory compliance, infrastructure management, and system reliability initiatives.

Currently serving as Area Manager for the state of Florida with Utility Line Construction Services (ULCS), leading utility construction operations statewide. Responsibilities include oversight of transmission, overhead distribution, underground distribution, substation, and streetlight construction projects, with a focus on operational excellence, safety, project execution, client relations, and team leadership across multiple regions and utility systems.



BOARD OF COUNTY COMMISSIONERS APPLICATION FOR BOARD OR COMMITTEE APPOINTMENT

Received
HR
Date: 5/22

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Name: Stephen A. Roberts District #: 3

Address: 181 NW Charlotte Gln

City: Lake City State: FL Zip: 32055

Phone #: 386-466-6050 E-mail Address: steve.roberts@outlook.com

How long have you resided in Columbia County? 35-years

Name your most recent occupation and employer: Utilities Director - Columbia County

Are you registered to vote in Columbia County? ☒ Yes. ☐ No.

List all active professional licenses or certifications you hold: FSU Certified Public Manager;
State of Florida Certified Class "A" Drinking Water

Please summarize your educational background: Master's degree - Environmental Management
(Water, Wastewater, Solid Waste, Hazardous Waste, and Air Pollution)

Please summarize your work experience: Over 40-years experience in utilities. Oversaw construction
on three treatment plants; two drinking water and one wastewater.

Please list civic clubs, professional organizations, public interest groups and other not-for-profit organizations of which you are a member or in which you have been active in the last three years, particularly those in Columbia County.

- | | |
|------------------------------------|---|
| 1. <u>Rotary Club of Lake City</u> | 2. <u>Florida Rural Water Association</u> |
| 3. <u>Lion's Club of Lake City</u> | 4. <u>Florida Water & Pollution Control Assn.</u> |

Other than your home, please list and indicate the acreage of any parcels of property in Columbia County in which you have any ownership interest:

None

Please list all corporate entities doing business in or with Columbia County in which you have any financial interest, including but not limited to ownership, employment, or any contractual relationship:

None

(Over)

Please indicate in order of preference the committee, board, or council in which you have an interest*:

1. NFWUA Board Member
2. _____
3. _____
4. _____

* Applicants may be appointed to no more than one board at any given time.

List three (3) personal or professional references:

1. Grayson Cason
2. John Toomey
3. Andrew Holeska

You may use this space for a brief biographical sketch or to list other skills you possess that you believe are relevant to the appointment you are seeking. Please indicate in the space below if you have attached your resume or any other supporting documents.

Throughout my career, I have demonstrated a strong commitment to relevant commitments, e.g. sustainable practices, community engagement, efficient resource management. I have successfully led specific projects that have had significant achievements, e.g., improved service delivery, reduced costs, implemented new technologies.

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ACKNOWLEDGMENT AND CERTIFICATION

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Stephen Roberts / Digitally signed by Stephen Roberts
Date: 2026.05.22 13:52:46 -04'00'

Signature

05/22/2026

Date

**Please return completed application to:
Columbia County Board of County Commissioners
Attn: Human Resources
PO Box 1529
Lake City, FL 32084
Phone: (386)-758-3344
Fax: (386) 758-2182**

FOR OFFICIAL USE ONLY:

Received by _____

Date received _____

Thank you for your interest!

Stephen A. Roberts

181 NW Charlotte Glen • Lake City, FL • 32055 • (386) 466-6050 • steve.roberts@outlook.com

CAREER EXPERIENCE

2023 – 2024 COLUMBIA COUNTY (RETIRED)

Utilities Director

- Managing, directing, and budgeting the operation and maintenance of the Water, Wastewater, and Distribution systems.

1992 - 2021 CITY OF LAKE CITY (RETIRED)

Positions held: Safety/Risk Management Director; Executive Director of Utilities; Assistant Executive Director of Utilities; Director of Water Treatment.

- Under the general direction of the City Manager and Assistant City Manager: Responsible for all aspects related to Utilities and Safety and Risk as well as previous experience on managing and directing the operation and maintenance of the Water, Wastewater, Distribution and Collection, Stormwater and Natural Gas Departments to meet all State and Federal regulatory criteria. Supervised, budgeted, planned, and coordinated the operation, maintenance, and repair of the municipal facilities. Planned and coordinated work schedules, prioritized projects, and coordinated activities with other utilities and the City Public Works Department.

- Vast experience in utilities, e.g., Water, Wastewater, Distribution and Collection and Stormwater
- Water/Wastewater treatment plant construction and design
- Grant writing experience for several projects
- Budgeting

2010 – 2025 UNIVERSITY OF FLORIDA

Adjunct Instructor

- Classroom and online water treatment instruction for all certification levels.

CERTIFICATIONS

- FSU - C.P.M. (Florida State University Certified Public Manager)
- State of Florida Certified Class "A" Drinking Water License

EDUCATION

- Master's degree: Environmental Management (Water, Wastewater, Solid Waste, Hazardous Waste, and Air Pollution)



Received
HR
Date: 5/26

BOARD OF COUNTY COMMISSIONERS APPLICATION FOR BOARD OR COMMITTEE APPOINTMENT

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Name: Jock Phelps District #: ONE
Address: 188 NW Castlewood Ct.
City: LAKE CITY State: FL Zip: 32055
Phone #: 386 984 7591 E-mail Address: JOCKPHELPS@ROCKETMAIL.COM
How long have you resided in Columbia County? 29+ years
Name your most recent occupation and employer: FIVE POINTS PAWN 'OWNER'
Are you registered to vote in Columbia County? ☒ Yes. ☐ No.

List all active professional licenses or certifications you hold: FL REAL ESTATE 35 years,
FL PAWN BROKER, FL WEIGHT & SCALES, FEDERAL FIRE ARMS

Please summarize your educational background: TWO B.A. - ANTHROPOLOGY AND
PRE-LAW,

Please summarize your work experience: 35 year SALE & BUILDING HOMES, 17
year LENDING MONEY - OVER 200 HOMES IN LAKE CITY -
BUILDING

Please list civic clubs, professional organizations, public interest groups and other not-for-profit organizations of which you are a member or in which you have been active in the last three years, particularly those in Columbia County.

1. NONE
2. _____
3. _____
4. _____

Other than your home, please list and indicate the acreage of any parcels of property in Columbia County in which you have any ownership interest:

SEE ATTACHED SHEET

Please list all corporate entities doing business in or with Columbia County in which you have any financial interest, including but not limited to ownership, employment, or any contractual relationship:

FIVE POINTS PAWN

(Over)

Please indicate in order of preference the committee, board, or council in which you have an interest*:

1. _____
2. _____
3. _____
4. _____

* Applicants may be appointed to no more than one board at any given time.

List three (3) personal or professional references:

1. Tim Steichen
2. Robby Hollingsworth
3. David Kraus

You may use this space for a brief biographical sketch or to list other skills you possess that you believe are relevant to the appointment you are seeking. Please indicate in the space below if you have attached your resume or any other supporting documents.

I have served on Columbia County's Board of
Zoning Board on and off for over 20 years -
I have been the Chairman several times. I have
also served on the City's Board of Zoning Board.

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Signature _____

Date 5/19/26

Please return completed application to:
Columbia County Board of County Commissioners
Attn: Human Resources
PO Box 1529
Lake City, FL 32084
Phone: (386) 755-4100
Fax: (386) 758-2182

FOR OFFICIAL USE ONLY:

Received by _____

Date received _____

Thank you for your interest!

12-3S-16 02086- 000	PHELPS JOCK (TIMBERLAND 70-79) LSale: 5/21/2020 \$160,000	122 NW OAK LEAF GLN LAKE CITY, FL NW 1/4 OF SE 1/4 & BEG NE COR OF SW 1/4 OF	GIS Map
7	28-3S-17 05653-000	PHELPS JOCK (MISC IMPROVED) LSale: 6/17/2009 \$100	1372 NE BASCOM NORRIS DR LAKE CITY GIS Map
8	30-3S-17 05837-002	PHELPS JOCK (VACANT) LSale: 7/17/2017 \$100	188 NW CASTLEWOOD CT LAKE CITY, FL COMM AT NW COR OF NE 1/4, E ALONG N LINE GIS Map
9	34-3S-17 07085-000	PHELPS JOCK (REPAIR SERVICE) LSale: 6/17/2009 \$100	1888 E DUVAL ST LAKE CITY LOTS 19 & 20 BLOCK 12 COUNTRY CLUB ESTAT GIS Map
10	10-3S-16 02058-013	PHELPS JOCK R (MOBILE HOME) LSale: 6/17/2009 \$100	115 NW PILLSBURY DR LAKE CITY LOT 1 BLOCK C PARNELL HILLS S/D UNIT II GIS Map
11	17-3S-17 05035-000	PHELPS JOCK R (VACANT) LSale: 6/19/2017 \$45,000	188 NW CASTLEWOOD CT LAKE CITY, FL N 1/2 OF N 1/2 OF SW 1/4 OF SW 1/4. 324-551, GIS Map
12	20-3S-17 05235-000	PHELPS JOCK R (STORES/1 STORY) LSale: 6/17/2009 \$100	1912 N US HIGHWAY 441 LAKE CITY BEG INTERS W/R/W US 441 & S/R/W HOWARD GIS Map
13	29-2S-16 01777-113	PHELPS JOCK R (VACANT) LSale: 5/2/2022 \$70,000	188 NW CASTLEWOOD CT LAKE CITY, FL LOT 13 SUWANNEE VALLEY FARMS S/D PHASE I GIS Map
14	29-2S-16 01777-114	PHELPS JOCK R HX HB (IMPROVED AG) LSale: 11/30/2021 \$100	



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. The first meeting of every month is at 9:30AM while the second meeting of every month takes place at 5:30PM. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 6/22/2026 Meeting Date: 7/2/2026

Department: BCC Administration

1. Nature and purpose of agenda item:

The Planning and Zoning Board/ Board of Adjustment has a vacancy, and the County has received three applications for consideration.

2. Recommended Motion/Action:

Approve appointment to the Planning and Zoning Board/ Board of Adjustment

3. Fiscal impact on current budget.

This item has no effect on the current budget.

FROM THE DESK OF

JODY DUPREE

T: 386-867-5697 // E: jody@ccm-lc.com

June 22, 2026

Honorable Tim Murphy

Chairman, Columbia County Board of County Commissioners

Dear Chairman Murphy,

Pursuant to Section 3.1.1.2 of the Columbia County Land Development Regulations, which states in part that "no member of the Planning and Zoning Board shall be a paid or elected official, an individual having qualified for public office, or an employee of the County.

Please accept this as my formal resignation from the planning and zoning board. It is my intention to fully comply with all applicable County and State requirements.

It has been an honor to serve the citizens of Columbia County, and I sincerely appreciate the opportunity afforded to me by the Board.

Respectfully,

J. L. DuPre
Jody DuPre



BOARD OF COUNTY COMMISSIONERS APPLICATION FOR BOARD OR COMMITTEE APPOINTMENT

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Name: Stephen A. Roberts District #: 3

Address: 181 NW Charlotte Gln

City: Lake City State: FL Zip: 32055

Phone #: 386-466-6050 E-mail Address: steve.roberts@outlook.com

How long have you resided in Columbia County? 35-years

Name your most recent occupation and employer: Utilities Director - Columbia County

Are you registered to vote in Columbia County? ☒ Yes. ☐ No.

List all active professional licenses or certifications you hold: FSU Certified Public Manager;
State of Florida Certified Class "A" Drinking Water

Please summarize your educational background: Master's degree - Environmental Management
(Water, Wastewater, Solid Waste, Hazardous Waste, and Air Pollution)

Please summarize your work experience: Over 40-years experience in utilities. Oversaw construction
on three treatment plants; two drinking water and one wastewater.

Please list civic clubs, professional organizations, public interest groups and other not-for-profit organizations of which you are a member or in which you have been active in the last three years, particularly those in Columbia County.

1. Rotary Club of Lake City
2. Florida Rural Water Association
3. Lion's Club of Lake City
4. Florida Water & Pollution Control Assn.

Other than your home, please list and indicate the acreage of any parcels of property in Columbia County in which you have any ownership interest:

None

Please list all corporate entities doing business in or with Columbia County in which you have any financial interest, including but not limited to ownership, employment, or any contractual relationship:

None

(Over)

Please indicate in order of preference the committee, board, or council in which you have an interest*:

1. NFWUA Board Member
2. _____
3. _____
4. _____

* Applicants may be appointed to no more than one board at any given time.

List three (3) personal or professional references:

1. Grayson Cason
2. John Toomey
3. Andrew Holeska

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Stephen Roberts

Digitally signed by Stephen Roberts
Date: 2026.05.22 13:52:46 -04'00'

Signature

05/22/2026

Date

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Columbia County Board of County Commissioners
Attn: Human Resources
PO Box 1529
Lake City, FL 32084
Phone: (386)-758-3344
Fax: (386) 758-2182

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Thank you for your interest!

Stephen A. Roberts

181 NW Charlotte Glen • Lake City, FL • 32055 • (386) 466-6050 • steve.roberts@outlook.com

CAREER EXPERIENCE

2023 – 2024 COLUMBIA COUNTY (RETIRED)

Utilities Director

- Managing, directing, and budgeting the operation and maintenance of the Water, Wastewater, and Distribution systems.

1992 - 2021 CITY OF LAKE CITY (RETIRED)

Positions held: Safety/Risk Management Director; Executive Director of Utilities; Assistant Executive Director of Utilities; Director of Water Treatment.

• Under the general direction of the City Manager and Assistant City Manager: Responsible for all aspects related to Utilities and Safety and Risk as well as previous experience on managing and directing the operation and maintenance of the Water, Wastewater, Distribution and Collection, Stormwater and Natural Gas Departments to meet all State and Federal regulatory criteria. Supervised, budgeted, planned, and coordinated the operation, maintenance, and repair of the municipal facilities. Planned and coordinated work schedules, prioritized projects, and coordinated activities with other utilities and the City Public Works Department.

- Vast experience in utilities, e.g., Water, Wastewater, Distribution and Collection and Stormwater
- Water/Wastewater treatment plant construction and design
- Grant writing experience for several projects
- Budgeting

2010 – 2025 UNIVERSITY OF FLORIDA

Adjunct Instructor

- Classroom and online water treatment instruction for all certification levels.

CERTIFICATIONS

- FSU - C.P.M. (Florida State University Certified Public Manager)
- State of Florida Certified Class "A" Drinking Water License

EDUCATION

- Master's degree: Environmental Management (Water, Wastewater, Solid Waste, Hazardous Waste, and Air Pollution)



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Name: Jeff Todd District #: 4

Address: 475 SW Galilee Loop

City: Lake City State: FL Zip: 32024

Phone #: 904 504 5791 E-mail Address: jtodd937@bellsouth.net

How long have you resided in Columbia County? 4.5 years

Name your most recent occupation and employer: attached

Are you registered to vote in Columbia County? ☒ Yes. ☐ No.

List all active professional licenses or certifications you hold: none

Please summarize your educational background: Bolles School, Jacksonville, HS, 1965 Old Dominion University, Norfolk, VA, BS, 1969

Please summarize your work experience: attached

Please list civic clubs, professional organizations, public interest groups and other not-for-profit organizations of which you are a member or in which you have been active in the last three years, particularly those in Columbia County.

1. attached
2. _____
3. _____
4. _____

Other than your home, please list and indicate the acreage of any parcels of property in Columbia County in which you have any ownership interest:

none

Please list all corporate entities doing business in or with Columbia County in which you have any financial interest, including but not limited to ownership, employment, or any contractual relationship:

none

(Over)

Please indicate in order of preference the committee, board, or council in which you have an interest*:

1. Planning & zoning/Bd of Adj.
2. _____
3. _____
4. _____

* Applicants may be appointed to no more than one board at any given time.

List three (3) personal or professional references:

1. Lt. Howard "Scooter" Bulthuis 386 867 2762
2. John Kerce 386 755 0128
3. Everett Phillips 386 623 0487

You may use this space for a brief biographical sketch or to list other skills you possess that you believe are relevant to the appointment you are seeking. Please indicate in the space below if you have attached your resume or any other supporting documents.

attached

NOTICE:

Florida has very broad public records laws. All information provided with this application shall become a matter of public record upon submission, and will be open to public inspection. If you require special accommodations because of a disability to participate in the application/selection process, please notify the Board of County Commissioners in advance to allow for your reasonable accommodation. This application will be active for one year, after which time you must notify the Board of County Commissioners of your wish to remain an active applicant. You may be required to update any application more than one year old.

ACKNOWLEDGMENT AND CERTIFICATION

I hereby acknowledge that Columbia County or its representatives may verify any information provided herein. I further authorize the release of any information by those in possession of such information, which may be requested by the County. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that a volunteer position provides for no compensation except that as may be provided by Florida Statutes or other enabling legislation. If appointed, I understand that I shall serve at all times at the pleasure of the Board of County Commissioners.

Signature

Jeff Todd

Date

May 15, 2026

Please return completed application to:
Columbia County Board of County Commissioners
Attn: Human Resources
PO Box 1529
Lake City, FL 32084
Phone: (386) 755-4100
Fax: (386) 758-2182

FOR OFFICIAL USE ONLY:

Received by

Date received

Thank you for your interest!

Work History:

1969-1970: School Teacher, Hilliard, FL

1970-1975: Jacksonville Sheriff's Office, Developed and managed work release program.

1976-2008: Worked in the recreational boating industry, including wholesale and retail sales, marina and service management and small business ownership.

2009-2014: Worked part time as a delivery driver, Advance Auto and The Parts House in St. Augustine, FL.

Military:

1970-1976: Florida Army National Guard. Completed, basic, radio school and officer candidate school. Served as a second lieutenant, platoon leader.

Civic/Professional:

Jacksonville Marine Association, long time member and board member.

Oceanside Rotary Club (Atlantic Beach, FL), long time member and board member.

Bartram Downs III HOA (St. Augustine, FL) board member and past president.

While not an affiliation or membership my wife and I have taken it upon ourselves to regularly attend the County Commission meetings here. Mostly I simply observe. Occasionally I'll comment or ask a question. I am very aware of the current issues and processes.

Reason for seeking this position:

In 1976 my wife and I moved into our first home in Jacksonville. A wonderful southern city slowly decayed to the point that, by 2006, it was unsafe and generally unlivable.

We moved to western Saint Johns county near World Golf Village. Our new neighborhood was a beautiful equestrian community. We had five acres, no traffic and general tranquility. By 2021 it was ruined by reckless, uncontrolled growth.

In January, 2022, we moved again to Ellisville. I would like to do my part to prevent this sort of insane over development here. Growth will come. My desire is to help make it an orderly, sensible, manageable process.



Received
HR
Date: 5/5

BOARD OF COUNTY COMMISSIONERS APPLICATION FOR BOARD OR COMMITTEE APPOINTMENT

Thank you for expressing interest to be considered for appointment to a committee, board, commission, or advisory group of the Columbia County Board of County Commissioners. The County Commission appreciates your willingness to serve your County in a volunteer capacity. Please complete this application to the best of your knowledge. You may attach a resume and any additional information you believe would assist the Board in evaluating your application.

Name: Jesse Brown III District #: 5

Address: 416 SW Theresa CT

City: Lake City State: FL Zip: 32025

Phone #: 904-753-0218 E-mail Address: jessevb3@gmail.com

How long have you resided in Columbia County? 23 years

Name your most recent occupation and employer: Lake City Fire Department, Florida Gateway College, Florida State College Jacksonville

Are you registered to vote in Columbia County? ☒ Yes. ☐ No.

List all active professional licenses or certifications you hold: FL state Fire Fighter, FL state Paramedic, FL USAR Rescue specialist, FL State Fire Service Instructor.

Please summarize your educational background: High School, Community College, Job related certification training through state and national organizations High school graduate Casey County, KY. 2 years vocational School auto mechanics, Ford Motor Company electronics training, Chrysler electronics, GM electronics all factory training centers, FSCJ Fire School, Paramedic, Urban search and rescue training, Spec Rescue USAR Train the trainer classes, Texas A&M (TEEX) Structural Collapse rescue shoring Train the Trainer, TEEX Advanced Shoring, Emergency Management Accreditation Manager training, FL Division of Forestry wildland FF, State Instructor for DOF, Iron workers local 597 heavy rigging specialist, NCCO Operating Engineers signalman and heavy rigging, All hazards Incident Management certified up Operations section Chief, 29 Years of on going Medical, Haz mat, Fire Fighting, and USAR related response and management training.

Please summarize your work experience: ASE certified professional mechanic(since 1990 to present), heavy equipment operator(over twenty years on and off), Firefighter and Paramedic (3 years NCFR, 26 years JFRD, 1 1/2 years Lake city), fire service Instructor(25 years)

Please list civic clubs, professional organizations, public interest groups and other not-for-profit organizations of which you are a member or in which you have been active in the last three years, particularly those in Columbia County.

1. none _____

2. _____

3. _____

4. _____

Other than your home, please list and indicate the acreage of any parcels of property in Columbia County in which you have any ownership interest:

Please list all corporate entities doing business in or with Columbia County in which you have any financial interest, including but not limited to ownership, employment, or any contractual relationship:

none _____

(Over)

Please indicate in order of preference the committee, board, or council in which you have an interest*:

1. Building and Zoning _____
2. _____
3. _____
4. _____

* Applicants may be appointed to no more than one board at any given time.

List three (3) personal or professional references:

1. Chris Miller
2. Joseph Dupree
3. Bucky Nash

You may use this space for a brief biographical sketch or to list other skills you possess that you believe are relevant to the appointment you are seeking. Please indicate in the space below if you have attached your resume or any other supporting documents.

NOTICE:

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ACKNOWLEDGMENT AND CERTIFICATION

I hereby acknowledge that Columbia County or its representatives may verify any information provided herein. I further authorize the release of any information by those in possession of such information, which may be requested by the County. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that a volunteer position provides for no compensation except that as may be provided by Florida Statutes or other enabling legislation. If appointed, I understand that I shall serve at all times at the pleasure of the Board of County Commissioners.

Jason V Brown III
Signature

5/4/26
Date

Please return completed application to:
Columbia County Board of County Commissioners
Attn: Human Resources
PO Box 1529
Lake City, FL 32084
Phone: (386) 755-4100
Fax: (386) 758-2182

FOR OFFICIAL USE ONLY:

Received by

Date received

Thank you for your interest!



BOARD OF COUNTY COMMISSIONERS APPLICATION FOR BOARD OR COMMITTEE APPOINTMENT



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Name: Dalpus A. Johnson District #: 1

Address: 3110 NW Falling Creek Road

City: Lake City State: FL Zip: 32055

Phone #: (386) 288-9595 E-mail Address: dalpusjohnson57@hotmail.com

How long have you resided in Columbia County? 60 yrs

Name your most recent occupation and employer: Assistant Warden, Florida Department of Corrections

Are you registered to vote in Columbia County? ☒ Yes. ☐ No.

List all active professional licenses or certifications you hold: None

Please summarize your educational background: Bachelor of Science degree from the University of Maryland. My degree is in Business Computer Science.

Please summarize your work experience: 30 yrs with the FL Department of Corrections. I was a member of the management team. 33 yrs with U.S. Army. Served in a enlisted leadership role.

Please list civic clubs, professional organizations, public interest groups and other not-for-profit organizations of which you are a member or in which you have been active in the last three years, particularly those in Columbia County.

1. None
2. _____
3. _____
4. _____

Other than your home, please list and indicate the acreage of any parcels of property in Columbia County in which you have any ownership interest:

None

Please list all corporate entities doing business in or with Columbia County in which you have any financial interest, including but not limited to ownership, employment, or any contractual relationship:

None

(Over)

Please indicate in order of preference the committee, board, or council in which you have an interest*:

1. Planning & Zoning Board
2. _____
3. _____
4. _____

* Applicants may be appointed to no more than one board at any given time.

List three (3) personal or professional references:

1. Lamar Williams
2. Cynthia C. Johnson
3. Cynthia A. Watson

You may use this space for a brief biographical sketch or to list other skills you possess that you believe are relevant to the appointment you are seeking. Please indicate in the space below if you have attached your resume or any other supporting documents.

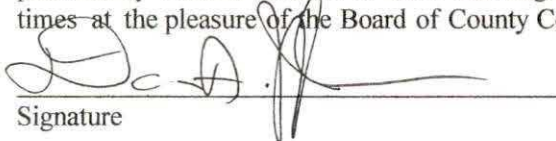
Skills: Management, planning, and coordinating,

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Signature

20260602

Date

Please return completed application to:
Columbia County Board of County Commissioners
Attn: Human Resources
PO Box 1529
Lake City, FL 32084
Phone: (386)-758-3344
Fax: (386) 758-2182

FOR OFFICIAL USE ONLY:

Received by _____

Date received _____

Thank you for your interest!



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. The first meeting of every month is at 9:30AM while the second meeting of every month takes place at 5:30PM. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 6/22/2026 Meeting Date: 7/2/2026

Department: BCC Administration

1. Nature and purpose of agenda item:

At the June 18, 2026 County Commission meeting, the Board requested a 3-year projection of costs for staffing two ambulances. The Department's projections reflect the purchase of the ambulances at \$1,600,000 and not the donation of the ambulances from the Lake Shore Hospital Authority.

2. Recommended Motion/Action:

None

3. Fiscal impact on current budget.

This item has no effect on the current budget.

Fire Rescue 2 Ambulances

	<u>Budgeted</u>
FIRE RESCUE 2 AMBULANCES	
102-2200-522.10-11 SALARIES	
102-2200-522.10-12 SALARIES	\$1,055,000.00
102-2200-522.10-21 FICA TAXES	\$80,708.00
102-2200-522.10-22 RETIREMENT	\$344,690.00
102-2200-522.10-23 HEALTH & LIFE INS	\$146,000.00
102-2200-522.10-24 WORKERS COMPENSATION	\$54,650.00
PERSONAL SERVICES	\$1,681,048.00
102-2200-522.30-31 PROFESSIONAL SERVICES	\$10,000.00
102-2200-522.30-34 CONTRACTUAL SERVICES	\$25,000.00
102-2200-522.30-35 ADMINISTRATION FEE TO GF	\$0.00
102-2200-522.30-40 TRAVEL & PER DIEM	\$6,000.00
102-2200-522.30-41 COMMUNICATIONS	\$25,000.00
102-2200-522.30-42 POSTAGE	\$500.00
102-2200-522.30-43 UTILITIES	\$15,000.00
102-2200-522.30-44 RENTALS & LEASES	\$4,000.00
102-2200-522.30-45 GENERAL INSURANCE	
102-2200-522.30-46 REPAIR & MAINTENANCE	\$75,000.00
102-2200-522.30-47 PRINTING & LEGAL ADS	\$500.00
102-2200-522.30-51 OFFICE SUPPLIES	\$1,000.00
102-2200-522.30-52 OPERATING SUPPLIES	\$75,000.00
102-2200-522.30-54 SUBSCRIPTIONS & DUES	\$5,000.00
102-2200-522.30-55 TRAINING	\$10,000.00
102-2200-522.30-56 GAS & OIL	\$50,000.00
102-2200-522.30-64 NON-CAPITAL EQUIPMENT	\$40,000.00
OPERATING EXPENDITURES	\$342,000.00
102-2200-522.60-62 BUILDINGS	
102-2200-522.60-64 MACHINERY AND EQUIPMENT	\$1,600,000.00
CAPITAL OUTLAY	\$1,600,000.00
102-2200-522.70-71 PRINCIPAL	
102-2200-522.70-72 INTEREST	
DEBT SERVICE	
YEARLY BUDGET	\$3,623,048.00
AmeriPro Contract	\$ 1,600,000.00
Total EMS Cost	\$ 5,223,048.00

June 26, 2026 DRAFT from CCFR

2 COUNTY AMBULANCES

Year 2

FIRE RESCUE 2 AMBULANCES	
102-2200-522.10-11 SALARIES	
102-2200-522.10-12 SALARIES	\$1,097,200.00
102-2200-522.10-21 FICA TAXES	\$83,936.00
102-2200-522.10-22 RETIREMENT	\$358,456.00
102-2200-522.10-23 HEALTH & LIFE INS	\$156,000.00
102-2200-522.10-24 WORKERS COMPENSATION	\$56,835.00
PERSONAL SERVICES	\$1,752,427.00
102-2200-522.30-31 PROFESSIONAL SERVICES	\$10,000.00
102-2200-522.30-34 CONTRACTUAL SERVICES	\$25,000.00
102-2200-522.30-35 ADMINISTRATION FEE TO GF	\$0.00
102-2200-522.30-40 TRAVEL & PER DIEM	\$6,000.00
102-2200-522.30-41 COMMUNICATIONS	\$25,000.00
102-2200-522.30-42 POSTAGE	\$500.00
102-2200-522.30-43 UTILITIES	\$15,000.00
102-2200-522.30-44 RENTALS & LEASES	\$4,000.00
102-2200-522.30-45 GENERAL INSURANCE	
102-2200-522.30-46 REPAIR & MAINTENANCE	\$75,000.00
102-2200-522.30-47 PRINTING & LEGAL ADS	\$500.00
102-2200-522.30-51 OFFICE SUPPLIES	\$1,000.00
102-2200-522.30-52 OPERATING SUPPLIES	\$75,000.00
102-2200-522.30-54 SUBSCRIPTIONS & DUES	\$5,000.00
102-2200-522.30-55 TRAINING	\$10,000.00
102-2200-522.30-56 GAS & OIL	\$50,000.00
102-2200-522.30-64 NON-CAPITAL EQUIPMENT	\$40,000.00
OPERATING EXPENDITURES	\$342,000.00
102-2200-522.60-62 BUILDINGS	
102-2200-522.60-64 MACHINERY AND EQUIPMENT	\$50,000.00
CAPITAL OUTLAY	\$50,000.00
102-2200-522.70-71 PRINCIPAL	
102-2200-522.70-72 INTEREST	
DEBT SERVICE	
YEARLY BUDGET	\$2,144,427.00
AmeriPro Contract - 5% annual growth	\$ 1,680,000.00
Total EMS Cost	\$3,824,427.00

2 COUNTY AMBULANCES

Year 3

FIRE RESCUE 2 AMBULANCES

102-2200-522.10-11 SALARIES	
102-2200-522.10-12 SALARIES	\$1,130,116.00
102-2200-522.10-21 FICA TAXES	\$86,454.00
102-2200-522.10-22 RETIREMENT	\$369,209.00
102-2200-522.10-23 HEALTH & LIFE INS	\$156,000.00
102-2200-522.10-24 WORKERS COMPENSATION	\$58,541.00

PERSONAL SERVICES

\$1,800,320.00

102-2200-522.30-31 PROFESSIONAL SERVICES	\$10,000.00
102-2200-522.30-34 CONTRACTUAL SERVICES	\$25,000.00
102-2200-522.30-35 ADMINISTRATION FEE TO GF	\$0.00
102-2200-522.30-40 TRAVEL & PER DIEM	\$6,000.00
102-2200-522.30-41 COMMUNICATIONS	\$25,000.00
102-2200-522.30-42 POSTAGE	\$500.00
102-2200-522.30-43 UTILITIES	\$15,000.00
102-2200-522.30-44 RENTALS & LEASES	\$4,000.00
102-2200-522.30-45 GENERAL INSURANCE	
102-2200-522.30-46 REPAIR & MAINTENANCE	\$75,000.00
102-2200-522.30-47 PRINTING & LEGAL ADS	\$500.00
102-2200-522.30-51 OFFICE SUPPLIES	\$1,000.00
102-2200-522.30-52 OPERATING SUPPLIES	\$75,000.00
102-2200-522.30-54 SUBSCRIPTIONS & DUES	\$5,000.00
102-2200-522.30-55 TRAINING	\$10,000.00
102-2200-522.30-56 GAS & OIL	\$50,000.00
102-2200-522.30-64 NON-CAPITAL EQUIPMENT	\$40,000.00

OPERATING EXPENDITURES

\$342,000.00

102-2200-522.60-62 BUILDINGS	
102-2200-522.60-64 MACHINERY AND EQUIPMENT	\$50,000.00

CAPITAL OUTLAY

\$50,000.00

102-2200-522.70-71 PRINCIPAL	
102-2200-522.70-72 INTEREST	

DEBT SERVICE

YEARLY BUDGET

\$2,192,320.00

AmeriPro Contract - 5% annual growth	\$ 1,764,000.00
Total EMS Cost	\$3,956,320.00

June 26, 2026 DRAFT from CCFR



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. The first meeting of every month is at 9:30AM while the second meeting of every month takes place at 5:30PM. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 6/24/2026 Meeting Date: 7/2/2026

Department: BCC Administration

1. Nature and purpose of agenda item:

The Board wishes to place on the November 2026 General Election ballot a "straw poll" question regarding funding EMS services. Language must be approved in English and Spanish and submitted to the Supervisor of Elections before August 1, 2026

2. Recommended Motion/Action:

Approve language for ballot

3. Fiscal impact on current budget.

This item has no effect on the current budget.

Columbia County currently provides private Emergency Medical Services (EMS) through contract. Columbia County is considering funding an in-house EMS-- Do you support funding a county run EMS through a new tax? This is a non-binding straw poll question and does not authorize any tax.

☐ Yes

☐ No



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

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Today's Date: 6/26/2026 Meeting Date: 7/2/2026

Department: BCC Administration

1. Nature and purpose of agenda item:

Request a Special Meeting for July 23, 2026 for discussion on Data Centers, update on budget and setting the Preliminary Millage/Roll Back rates

2. Recommended Motion/Action:

Approve Special Meeting Request

3. Fiscal impact on current budget.

This item has no effect on the current budget.